

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS March 8, 2022 – BOARD AGENDA

Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code):2557 890 6632; (meeting password): 7282

9:00 1) J. Mark Wedel, County Board Chair

A) Call to Order

B) Pledge of Allegiance

C) Approval of Agenda

D) Citizens' Public Comment – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

A) Correspondence File February 22, 2022 to March 7, 2022

B) Approve March 1, 2022 County Board Minutes

C) Approve Electronic Funds Transfers

D) Approve Commissioner Vouchers

E) Approve Auditor's Vouchers – Production Tax, Ambulance, and IT

F) Approve Manual Warrants/Voids/Corrections – FSA Claims

G) Approve Manual Warrants/Voids/Corrections – ELAN Paid 02/03/2022

H) Approve Manual Warrants/Voids/Corrections – Camping Refund #5087

I) Approve Manual Warrants/Voids/Corrections – Banking/Invest/Analysis Fee

J) Approve Manual Warrants/Voids/Corrections – FSA Claims #40128665 and Participant Fees #15983368

K) Approve Manual Warrants/Voids/Corrections – FSA Claims pd 03-02-2022

L) Approve Departmental Policy Update-Highway Department

M) Approve Office 365 Annual Licensure

N) Adopt Resolution: LG220 Permit-Wealthwood Rod & Gun Club

O) Adopt Resolution: Establish Precincts and Polling Places-Unorg Townships

P) Adopt Resolution: Sponsorship to MCIT

Q) Adopt Resolution: Search & Rescue Donation-Palisade Fire Department

R) Adopt Resolution: Search & Rescue Donation-Aitkin Lions

9:05 3) Steve Hughes – SWCD District Manager

A) Mississippi River Grand Rapids 1W1P Resolution

- 9:20 4) Chris Sutch – IT Manager**
A) HAVA Grant Application
- 9:25 5) Kirk Peysar – County Auditor**
A) Set Public Hearing for Redistricting of Commissioner Districts
- 9:30 6) Jessica Seibert – County Administrator**
A) Administrator Updates
- 9:50 Break**
- 10:00 7) Andrew Carlstrom – Environmental Services Director**
A) Chronic Wasting Disease/Captive Cervid Farms Public Hearing
B) Chronic Wasting Disease/Captive Cervid Farms
C) Zoning Ordinance Amendment Reading and Approval
- 10:25 8) Committee Updates**
- 10:55 9) Jessica Seibert – County Administrator**
A) Closed Session Under Statute 13D.05 Subd 3(a) County Administrator Performance Evaluation
- 11:25 Adjourn**

<p>The Aitkin County Board of Commissioners met this 1st day of March, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the February 22, 2022 agenda as amended: removing 9B, 2P and 2T.</p> <p style="text-align: center;">AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING</p> <p>Attendance</p> <p>The Aitkin County Board of Commissioners met this 1st day of March 2022, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Anne Marcotte, Brian Napstad, J. Mark Wedel, Don Niemi, and Laurie Westerlund. Others present included: Health & Human Services Director Cynthia Bennett – via WebEx, Administrative Assistant to the H&HS Director Paula Arimborgo, Accounting Supervisor Carli Goble, County Administrator Jessica Seibert, Assistant to the County Administrator Brittany Searle, Adult Social Services Supervisor Kim Larson, Public Health Supervisor Erin Melz, Adult Social Services Social Worker Becca Person and other public guests.</p> <p>Agenda</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voting yes to approve the March 1, 2022 Health & Human Services Board agenda as amended removing Item 4) Directors Update.</p> <p>Minutes</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members present voting yes to approve the January 25, 2022 Health & Human Services Board minutes.</p> <p>Bills</p> <p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voting yes to approve the bills.</p> <p>Becca Person – Civil Commitment</p> <p>MN Statute 253B covers civil commitment in MN</p> <p>There are six types of civil commitment proceedings:</p> <ol style="list-style-type: none">1. Mentally Ill persons (MI)2. Developmentally Disabled persons (DD)3. Chemically Dependent persons (CD)	<p>Call to Order</p> <p>Approved Agenda</p> <p>Health & Human Services</p>
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4. **Persons Mentally Ill and Dangerous to the Public (MI&D)**
5. **Sexual Psychopathic Personalities (SPP)**
6. **Sexually Dangerous Persons (SDP)**

Persons Committed as Mentally Ill and Dangerous can be committed to secure treatment settings or AMRTC or St. Peter depending upon the level of offense.

Persons Committed as Sexual Psychopathic Personalities and Sexually Dangerous Persons can be committed to MSOP after serving their prison sentences for sex offender treatment purposes. Aitkin County currently has 15 under commitment, which includes the 4 at MSOP/St. Peter.

Becca explained the following to the Board:

- How the commitment process starts
- Prepetition Screening Process/Court Process
- Possible outcomes of commitment hearings
 - Dismissal
 - Stayed Order of Commitment
 - Commitment

Length of commitments are generally up to 6 months, but can be extended for up to an additional 1 year for good cause. Entire process would need to be pursued if additional time is needed after an extension.

- Court Reports

Costs to the county for commitments:

Charges not incurred by the counties are paid through a State grant.

--AMRTC: Daily rate \$1615 – (as long as patient meets acuity) 30 days covered at 100% by state grant; 31-until discharge county responsible for 20%/state grant responsible for 80%. If no longer meet acuity until discharge, the county is responsible for 100% of daily charges;

--CBHH: Daily rate \$1644 – (as long as patient meets acuity) entire stay is covered at 100% by state grant. If no longer meets acuity, the county is responsible for 100% of daily rate.

--Costs to county when/if patient no longer meets acuity but needs to remain hospitalized for Competency Restoration Programming subsequent to criminal charges.

Becca fielded several questions from the Commissioners with the biggest concern being the cost that the county incurs for these services. Has any legislation been introduced to take care of the situation from the state? Cynthia Bennett explained that it is a multi-pronged problem and that there is legislation in place and ongoing.

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<p>Contract/Appointment</p> <p>2022 AEOA POS</p> <p>Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members present voting yes to approve the contract.</p> <p>Approval of New Member to Aitkin County Health & Human Services Advisory Committee</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the appointment of new AC H&HS Advisory Committee member Sara Bejcek.</p> <p>Committee Updates</p> <p>CHS Joint Powers Board Update – Commissioner Westerlund - elected officers, went Through spending, mostly a re-organizational meeting.</p> <p>AEOA Committee Update – Commissioner Westerlund - went through the financials and Audit, approved some grants and talked about the Head Start Program.</p> <p>CARE Board Update – Commissioner Westerlund - went through financials, grief support Tool, talked about the many programs CARE has available, mask distribution, Community Meal-dessert scheduled for April 18th, they reviewed the By-Laws and made some changes, Always in need of money for transportation services and in need of volunteers to be drivers.</p> <p>Brenda Butterfield</p> <p>Brenda nominated Public Health Supervisor Erin Melz and her team for the MSSA Award and they won at both the regional and state levels. Erin and her team were awarded the Statewide MSSA Award for Outstanding Staff Achievement in January.</p> <p>Erin Melz gave acceptance speech thanking all those involved to include her family, the Public Health team, Health & Human Services and various others.</p> <p>The meeting was adjourned at 9:55 a.m. with a celebration of cake and beverages following.</p> <p>Next Meeting – March 22, 2022</p> <p>There was no Citizens' Public Comment</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.</p> <p>A) Correspondence File February 8, 2022 to February 21, 2022; B) Approve February 8, 2022 County Board Minutes; C) Approve February 15, 2022 Committee of the Whole Minutes D) Approve Electronic Funds Transfers \$921,248.64;</p>	<p>Citizens' Public Comment</p> <p>Consent Agenda</p>
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- E) Approve Commissioner Vouchers: General Fund \$129,131.32, Reserves Fund \$234.96, Road & Bridge \$54,033.03, Special Revenue (Unorg R&B, Fire) \$1,444.73, Health & Human Services \$15,728.88, State \$9,255.00, Trust \$5,380.10, Forest Development \$3,153.24, Long Lake Conservation Center \$13,267.78, Parks \$3,020.28, for a total of \$234,649.32;
- F) Approve Auditor’s Vouchers – Teamsters Insurance and AppXtender Licenses: General Fund \$74,923.60, Health & Human Services \$2,412.30, Trust \$697.40, for a total of \$78,033.30;
- G) Approve Auditor’s Vouchers – Sales/Use and Diesel Tax: January 2022: General \$272.36, Road & Bridge \$4,770.26, Long Lake Conservation Center \$14.55, Parks \$160.18 for a total of \$5,217.35;
- H) Approve Auditor’s Vouchers – Courthouse Steps: Reserves Fund \$72,580.00, for a total of \$72,580.00;
- I) Approve Auditor’s Vouchers – Gas Tax Payments: Road & Bridge \$624,271.57, for a total of \$624,271.57;
- J) Approve Auditor’s Vouchers – R&B Ferguson Final Payment: Road & Bridge \$2,810.92, for a total of \$2,810.92;
- K) Approve Manual Warrants/Voids/Corrections – ELAN Paid 01/20/22: General Fund \$-1,181.57, Health & Human Services \$518.16, Trust \$102.94, Long Lake Conservation Center \$182.47, Coronavirus Relief Fund \$378.00 for a total of \$0.00;
- L) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 #40102017: General Fund \$63.33, for a total of \$63.33;
- M) Approve Manual Warrants/Voids/Corrections – MN Care Tax, ELAN, Credit Card Fees: General Fund \$3,120.06, Health & Human Services \$111.05, Long Lake Conservation Center \$62.05, for a total of \$3,293.16;
- N) Approve Manual Warrants/Voids/Corrections – FSA Claims, MTG Reg, Deed Tax: General Fund \$680.44, State \$90,030.39 for a total of \$90,710.83;
- O) Approve Fiscal Recovery Funds Request Forms;
- P) Approve Joint Powers Agreement with DNR;
- Q) Adopt Resolution: STS Donation-Logan Township;
- R) Adopt Resolution: Support for Full Funding SCORE Grants to MN Counties;
- S) Adopt Resolution: 2021 Annual Apportionment for Forfeited Tax Sales;
- T) Adopt Resolution: Pavilion Grant;
- U) Adopt Resolution: Veteran Services Donation;

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Fiscal Recovery Funds Request Forms.

Fiscal Recovery Funds Request Forms

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: STS Donation-Logan Township

Resolution #20220222-025 STS Donation-Logan Township

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

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Logan Township \$125.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Logan Township Aitkin County Sentence to Serve

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Support for Full Funding SCORE Grants to MN Counties

**Resolution
#20220222-026
SCORE Grants of
MN Counties**

WHEREAS, Minnesota Statutes requires counties to manage MSW according to an established hierarchy; and

WHEREAS, Minnesota's counties have made investments in waste prevention and recycling systems; and

WHEREAS, counties with innovative ideas should be provided the requisite opportunity and flexibility to successfully implement those ideas so as to best serve their communities; and

WHEREAS, Minnesota's counties have continued to invest in waste reduction and recycling by imposing local taxes and/or fees; and

WHEREAS, the revenues the State is collecting via the solid waste management taxes have continued to grow while amounts sent to the counties have not increased proportionally; and

WHEREAS, Minnesota counties face significant market trends that will require innovative approaches to manage materials separated from solid wastes in order to adequately meet the growing and changing needs of citizens and businesses; and

WHEREAS, Minnesota has an opportunity to improve its waste reduction and recycling system through funding the counties investments in infrastructure and expanded operations; and

NOW, THEREFORE BE IT RESOLVED, that Aitkin County supports the state funding, by increased SCORE (Select Committee on Recycling and the Environment) grants, in amounts which fully utilize the solid waste management tax revenues for solid waste reduction, management activities, and improving our environment.

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Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: 2021 Annual Apportionment of Forfeited Tax Sales

**Resolution
#20220222-027
2021 Annual
Apportionment of
Forfeited Tax
Sales**

WHEREAS, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with said law, the County Board set aside thirty (30) percent of the remaining receipts to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of County Parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Veteran Services Donation

**Resolution
#20220222-028
Veteran Services
Donation**

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute to cash amounts set forth below to the county:

Dale E Wayrynen American Legion Auxiliary, McGregor MN \$1,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Dale E Wayrynen American Legion Auxiliary, McGregor MN

Aitkin County Veteran Services

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept donations offered.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to approve Personnel Policy-Update Early Retirement Health Insurance Incentive Policy.

**Personnel Policy-
Update Early
Retirement Health
Insurance
Incentive Policy**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members present voted to approve motion to apply for General Community Project.

**Apply for General
Community
Project**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve Big Sandy Plat.

Big Sandy Plat

Motion by Commissioner Napstad, seconded by Commissioner Niemi, roll call vote, motion passed unanimously to approve Resolution-Deny Citizen’s Petition Requesting EAW for Gun Lake Campground.

**Resolution
#20220222-029
Deny Citizen’s
Petition
Requesting EAW
for Gun Lake
Campground**

WHEREAS, a citizen’s petition requesting the preparation for an Environmental Assessment Worksheet (EAW) for the proposed commercial planned unit development of “Gun Lake Family Campground” was submitted by Steve Massey with the Gun Lake Environmental Alliance on January 21, 2022 with 166 signatures. The petition was verified by the Minnesota Environmental Quality Board (EQB) and assigned to Aitkin County as the Responsible Governmental Unit (RGU) to decide on the need for an EAW on January 24, 2022; and

WHEREAS, no governmental approvals may be given to the project named in the petition, nor construction initiated, until the need for an EAW has been determined. Construction includes any activities which directly affect the environment, including the preparation of land. If the decision is to prepare an EAW, approval must be withheld until either a Negative Declaration of the need for an Environmental Impact Statement (EIS) is issued or an EIS is completed (per MN Rules 4410.3100); and

WHEREAS, the proposed campground of Gun Lake Family Campground includes 16.1 of useable acres, including utilizing 1130 feet of 1610 property owned shoreline on Gun Lake, which is classified as recreation Development Lake within Fleming Township, Aitkin County. The property address is listed as 43016 328th Place, Palisade MN (PID 08-0-027400). The developers, Mike and Jennifer Hagel, are proposing to create recreational vehicle campground for commercial development on the property consisting of 22 individual campsites within Tier 1 shoreland with no variances requested; and

WHEREAS, the project, as currently proposed, does not meet the mandatory threshold of an EAW according to MN rules 4410.4300, and therefore the decision on the need for an EAW is subject to the discretion of the Responsible Government Unit (RGU) as per MN rules 4410.1000 subpart 3, Item B.

Significant Environmental Impact Findings of the Aitkin County EAW Committee:

Findings against a Discretionary EAW;

Permanent Conversion. In accordance with MN Rules 4410.0200 Subp. 57 it is the RGU’s determination whether the proposal fits the definition. “Permanent conversion” means a change in use of agricultural, naturally vegetated, or forest lands that impairs the ability to convert the land back to its agricultural, natural, or forest capacity in the future. It does not include changes in management practices, such as conversion to parklands, open space, or natural areas. A total 1130 of 1610 feet of shoreline being proposed for the Tier 1 campsites is less than 1320 feet mandatory EAW threshold of MN Rules 4410.4300 Subp. 36a. If warranted, this proposed commercial campground could be converted and restored, and nothing impairs the ability to do this in the future.

Potential Lake Users. Aitkin County Assessor’s Office reports 150 parcels on Gun Lake

with building values over zero. Adding 22 seasonal sites could bring potential lake users to an overall increase of 14.67%, which is not a substantial increase to the users of Gun Lake. As part of the Conditional use Permit process, the Aitkin County Planning Commission has the authority to attach conditions they deem necessary to protect health, safety and general welfare of the people and environment. Conditions regarding vegetation removal along the shoreline, number of mooring sites, solid waste disposal, sewage treatment, etc, can be placed on the permit if approved.

Conversion of Forestland. The alteration of the forest within Tier 1 shoreland will be regulated by the conditional use permit which will require screening, road setbacks, and strict adherence to the impervious surface percentages outlined by Aitkin County zoning ordinances. The proposal of 22 sites can certainly not be considered “high density” as it is 56% less than mandatory EAW threshold of 50. No material evidence has been presented that suggests that conversion of forestland to 22 campground sites will have potential for significant environmental effects or would impact the type, extent, or reversibility of environmental effects or have any cumulative potential effect on Gun Lake.

Impact of Additional 22 Users to Lake. The proposed campground will entail approximately 12130 feet of a total 1610 feet of shoreline owned by proposer. Gun Lake has 292 acres of littoral (or shallow waters of 15 feet or less) of a total 711.9 total lake acres. Gun Lake 8.68 miles of shoreline with an average depth of 18 feet and maximum depth of 44 feet. The summer seasonal impact of 22 additional users will have little or no significant environmental effects to Fun Lake, and the DNR Public Access is evidence of this. Insufficient material evidence exists that the lake users from the proposed addition of 22 campsites, may have potential for significant environmental effects.

Drastic Altering of Land Surfaces. The proposed campground consists of 14.96% of an allowable 25% of total impervious coverage and will have little or no significant environmental impact to Gun Lake. Incidental turning radius compaction areas are likely but no evidence of a potential for significant environmental effects has been established. No material evidence has been presented to support the concern regarding impervious coverage and there is nothing unique about this project or this concern that cannot be addressed in the typical zoning process, by ongoing public regulatory authority, where environmental effects can be anticipated and controlled.

Infrastructure. The expressed concerns of impact to pine trees during installation of water, sewer, electrical lines, structures, and roads within campground are unfounded. The proposer is mindful of the value and beauty of trees and will be preserving more trees than is required by Aitkin County’s green space requirement. The installation of septic holding tanks is an acceptable method of handling sewage. Not installing a drain field further protects ground water. No evidence has been provided that this method of handling sewage has the potential environmental effects. Concerns regarding proposed infrastructure can be addressed in the typical zoning process, by ongoing public regulatory authority, where environmental effects can be anticipated and controlled, and by requirements established or conditions imposed in the CUP and PUD application process.

Road. Fleming Township Board met to discuss concerns about 328th Place on February 9, 2022, and expressed no concerns with the proposal in relation to this township road. There is nothing unique about the road concerns presented in the EAW Petition, and no

material evidence has been provided that cannot be addressed in the typical zoning process, by ongoing public regulatory authority, where environmental effects can be anticipated and controlled, and by requirements established or conditions imposed in the CUP and PUB application process.

Dock. No material evidence that a dock or moorage has potential for significant environmental impacts has been presented, which would impact the type, extent or reversibility of environmental effects or have any cumulative potential effect on Gun Lake. Lakeshore ownership includes the riparian right of an owner of shore land property to wharf a boat or install a dock, and the typical zoning process will adequately address any dock concerns. Concerns of impact to the shoreline have been raised about parking in the vicinity of the docking area for the campers/residents off-loading boating equipment. No evidence has been provided that the road, additional impervious area created, or dock area has the potential for significant environmental effect.

Campfires. Campfires are common around the lakeshore of Gun Lake and most cabin and homeowners fire pits are much closer to the lake than 100-foot setback that will be required for the proposed campground. No material evidence that campfires have the potential for significant environmental effects have been presented that would impact the type, extent, or reversibility of environmental effects or have any cumulative potential effect on Gun Lake.

Water Quality. There is noted but minimal concern as to a significant environmental effect, as the proposed area is flat in elevation to lake, with ample vegetation to act as a buffer, minimizing water run-of. Concern has also been noted regarding the project obtaining, constructing, and complying with the required NPDES (National Pollutant Discharge Elimination System) permit due to the project location and topography. While there is no evidence that this concern is valid, obtaining, constructing, and complying with the NPDES permit will be a condition of the CUP. The Committee recommends the project proposer immediately engage with an engineering firm to determine location and size of the permanent storm water runoff facilities as it may impact the proposed project and the CUP (if issued). The project proposer has stated that “upon approval of the conditional permit, a Stormwater Pollution Protection Plan (SWPP) will be made, and NPDES will be applied for the MPCA. The NPDES permit will be followed, and the construction site will be inspected by the county and/or the MPCA”

Effect on Wildlife. State agencies such as the DNR and MPCA participate in the zoning process, and the typical zoning process will give these agencies an opportunity to comment or raise concerns. The argument that wildlife species will be disturbed, displaced, and destroyed is unfounded. The potential habitat loss due to the project is minimal, and no different than during select logging operations when timber is trimmed or removed. There is no material evidence that this project is likely to have significant adverse effects on the overall population of any animal species.

Effect on Fish. No material evidence has been provided in support of impact to fish on Gun Lake. The DNR has stated to the Proposer that the DNR Fisheries biologists had no concerns in this regard and have no intention of objecting to the application for the initial 49 campsite proposal. Aitkin County has never designated any of Gun Lake a “sensitive shoreland.”

NOW, THEREFORE BE IT RESOLVED, based on information submitted in the project application, on the written submissions, and given all of the above findings, the project

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will not have the potential for significant environmental effects. Therefore, Aitkin County, as the responsible government unit, denies the citizen's petition for an EAW for the proposed commercial planned unit development of "Gun Lake Family Campground."

Jessica Seibert – County Administrator presented 2021 Year End Budget Review.

2021 Year End Budget Review

Jessica Seibert, County Administrator updated the Board on the following:

Administrator Updates

- LELS Negotiations
- OPIOID Settlement
- Regional FRF Call
- Architectural Contract-ATV Trails
- COTW-Survey sent to Commissioners
- Year End Budget Presentation Preparation
- MACA Update
- MACA Executive Committee-Strategic Planning
- House Bill Introductions- 1,219
- Senate Bill Introductions- 1,032
- AMC Leadership Conference

The Board discussed: Rum River 1W1P, AMC Board, Arrowhead Counties, Economic Development, NEMOJT, ARDC, Northeast MN ATP, Big Sandy Lake management Plan, Snake River Watershed, Aitkin County Water Planning Task Force.

Board Discussion

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to close the meeting at 12:11 p.m. under MN Statute 13D.03 for Labor Negotiations.

Close Meeting under MN Statute 13D.03 for Labor Negotiations

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to reopen the meeting at 1:47 p.m.

Reopen Meeting

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 1:48 p.m. until Tuesday, March 8, 2022 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 3/8/2022

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams	Department: County Treasurer	
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 2/28/2022		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

ELECTRONIC FUNDS TRANSFER

Thru February 28, 2022 Board Meeting March 8, 2022

Abstract Number	Date	Amount	Reason
21230	2/16/22	\$227.68	Manual Abstract
21231	2/18/22	\$103,750.66	Commissioner Abstract
21232	2/18/22	\$517,037.33	Auditor Abstract
21233	2/17/22	\$5,802.92	Manual Abstract
21234	2/18/22	\$2,984.52	Auditor Abstract
21235	2/22/22	\$11,650.31	Commissioner Abstract
21236	2/18/22	\$60.00	Manual Abstract
21237	2/23/22	\$978.27	Manual Abstract
21238	2/25/22	\$3,792.93	Auditor Abstract
21239	2/24/22	\$919.88	Manual Abstract
21240	2/25/22	\$618,288.95	Payroll Abstract
21241	2/25/22	\$640.57	Auditor Abstract
21242	2/25/22	\$127,756.00	Auditor Abstract

\$0
Voids/No ACH
21229

\$1,393,890.02

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		120.00	1.25 SYNOPSIS 02/16/2022 02/16/2022	1205125	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		120.00	1 Transactions			
248	Association of Mn Counties 01-001-000-0000-6241		600.00	TRIBAL RELATIONS AM, LW, BN 02/03/2022 02/04/2022	TRIBAL TRAIN	Registration Fee	N
248	Association of Mn Counties		600.00	1 Transactions			
6097	Verizon Wireless 01-001-000-0000-6220		35.01	MARCOTTE MIFI 01/02/2022 02/01/2022	9898509274	Telephone	N
	01-001-000-0000-6220		32.01	WEDEL CELLPHONE 01/07/2022 02/06/2022	9898890154	Telephone	N
6097	Verizon Wireless		67.02	2 Transactions			
1	DEPT Total:		787.02	Commissioners	3 Vendors	4 Transactions	
12	DEPT			Court Administration			
9323	Avery/Jill 01-012-000-0000-6263		363.75	01-P4-99-000194	Dec 2021	Contract Legal Services	Y
	01-012-000-0000-6263		731.25	01-P4-99-000194	Jan 2022	Contract Legal Services	Y
9323	Avery/Jill		1,095.00	2 Transactions			
11634	Gammello & Pearson PLLC 01-012-000-0000-6263		37.50	01-PR-20-877	84487	Contract Legal Services	Y
	01-012-000-0000-6263		45.00	01-CR-20-664	84488	Contract Legal Services	Y
	01-012-000-0000-6263		142.50	01-PR-17-186	84489	Contract Legal Services	Y
	01-012-000-0000-6263		337.50	01-JV-21-323	84490	Contract Legal Services	Y
	01-012-000-0000-6263		90.00	01-PR-21-1065	84493	Contract Legal Services	Y
	01-012-000-0000-6263		75.00	01-PR-21-1051	84495	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-PR-21-1165	84496	Contract Legal Services	Y
	01-012-000-0000-6263		75.00	01-PR-21-956	84498	Contract Legal Services	Y
	01-012-000-0000-6263		37.50	01-P3-94-247	88497	Contract Legal Services	Y
11634	Gammello & Pearson PLLC		855.00	9 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	DEPT Total:		1,950.00	Court Administration	2 Vendors	11 Transactions	
40	DEPT			Auditor			
88284	Aitkin Co Recorder 01-040-021-0000-6360		20.00	RECORD NOTARY (SP)	87243	Services, Labor, Contracts	N
88284	Aitkin Co Recorder		20.00	1 Transactions			
9561	Amazon Business 01-040-000-0000-6405		65.65	KEYBOARD (KP)	1P4H-NXXG-GQW3	Office Supplies	N
9561	Amazon Business		65.65	1 Transactions			
9594	MACATFO 01-040-000-0000-6268		50.00	LIQUOR & BEER LICENSING	AITKINCO	Staff Training, Development	N
9594	MACATFO		50.00	1 Transactions			
3267	Peysar/Kirk 01-040-000-0000-6330		143.84	MACO mileage		Transportation/Travel/Parking	N
	01-040-000-0000-6332		263.04	MACO lodging		Hotel / Motel Lodging	N
	01-040-000-0000-6330		143.84	MACO MLG 2/15-2/17 02/15/2022 02/17/2022	02/18/2022	Transportation/Travel/Parking	N
	01-040-021-0000-6332		263.04	MACO HOTEL 2/15-2/17 02/15/2022 02/17/2022	02/18/2022	Hotel / Motel Lodging	N
3267	Peysar/Kirk		813.76	4 Transactions			
999999000	Round Lake Resort & Bar 01-040-000-0000-5119		660.00	Refund 4 mos liquor lic		Liquor Licenses	N
999999000	Round Lake Resort & Bar		660.00	1 Transactions			
89796	Ryan/Kathleen 01-040-000-0000-6330		119.31	MACO Mileage		Transportation/Travel/Parking	N
	01-040-000-0000-6332		263.04	MACO lodging		Hotel / Motel Lodging	N
	01-040-000-0000-6339		22.57	MACO Meal		Meals (Overnight)	N
89796	Ryan/Kathleen		404.92	3 Transactions			
86235	The Office Shop Inc 01-040-021-0000-6405		386.80	TONER (2)	1108164-0	Office Supplies	N
86235	The Office Shop Inc		386.80	1 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT Total:		2,401.13	Auditor	7 Vendors	12 Transactions	
41	DEPT			Internal Audit			
	12780 CliftonLarsonAllen LLP						
	01-041-000-0000-6360		3,255.00	PROGRESS BILLING #4-2021 AUDIT	3155330	Services, Labor, Contracts	Y
	12780 CliftonLarsonAllen LLP		3,255.00		1 Transactions		
41	DEPT Total:		3,255.00	Internal Audit	1 Vendors	1 Transactions	
42	DEPT			Treasurer			
	9152 ACI Payments Inc						
	01-042-000-0000-5524		10.00	ELECTRONIC CHARGEBACKS JAN 22	1000064538	Handling Fee (Nfs Check)	N
				01/01/2022 01/31/2022			
	9152 ACI Payments Inc		10.00		1 Transactions		
	4173 Grams/Lori						
	01-042-000-0000-6339		19.33	MACO CONFERENCE	MACO.MEALS	Meals (Overnight)	N
	01-042-000-0000-6339		26.65	MACO CONFERENCE	MACO.MEALS	Meals (Overnight)	N
	01-042-000-0000-6330		145.08	MACO CONFERENCE 2/14 TO 2/17	MACO.MLG	Transportation/Travel/Parking	N
	4173 Grams/Lori		191.06		3 Transactions		
42	DEPT Total:		201.06	Treasurer	2 Vendors	4 Transactions	
43	DEPT			Assessor			
	88880 Datacomm Computers & Networks Inc						
	01-043-000-0000-6485		1,165.00	DESKTOP COMPUTER-MIKE DANGERS	14586	Computer/Technology Supplies	N
				02/08/2022 02/08/2022			
	88880 Datacomm Computers & Networks Inc		1,165.00		1 Transactions		
	9615 WEX BANK						
	01-043-000-0000-6335		585.15	JANUARY 2022 FUEL	78360434	Gas/Vehicle Fuel Charges	N
				01/08/2022 02/07/2022			
	9615 WEX BANK		585.15		1 Transactions		
43	DEPT Total:		1,750.15	Assessor	2 Vendors	2 Transactions	
44	DEPT			Central Services			
	783 Canon Financial Services, Inc						

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1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-044-000-0000-6342			248.78	FEBRUARY PRINTER RENT	28074404	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc			248.78	02/01/2022 02/28/2022 1 Transactions			
89081	North Ambulance Brainerd							
	01-044-000-0000-6841			2,475.00	JAN 2022 SUBSIDY	JAN 2022	Ambulance Appropriations	N
					01/01/2022 01/31/2022 1 Transactions			
89081	North Ambulance Brainerd			2,475.00				
3336	Office Of MN. IT Services							
	01-044-000-0000-6360			1,338.65	JANUARY WAN	DV22010317	Services, Labor, Contracts	N
					01/01/2022 01/31/2022 1 Transactions			
3336	Office Of MN. IT Services			1,338.65				
10657	Quadient Finance USA, Inc							
	01-044-000-0000-6205			3,500.00	POSTAGE	6665	Postage	N
	01-044-000-0000-6405			42.72	POSTAGE SUPPLIES	6665	Office Supplies	N
10657	Quadient Finance USA, Inc			3,542.72		2 Transactions		
13624	Quadient Leasing USA, Inc							
	01-044-000-0000-6342			717.51	POSTAGE MACHINE LEASE	N9276584	Office Equipment Rental/Contracts	N
					12/18/2021 03/17/2022 1 Transactions			
13624	Quadient Leasing USA, Inc			717.51				
86235	The Office Shop Inc							
	01-044-000-0000-6360			487.04	QUARTERLY COPY EXPENSES	320449-0	Services, Labor, Contracts	N
					11/03/2021 02/11/2022 1 Transactions			
86235	The Office Shop Inc			487.04				
44	DEPT Total:			8,809.70	Central Services	6 Vendors	7 Transactions	
49	DEPT				Information Technologies			
	9572 ArchKey Technologies							
	01-049-000-0000-6283			420.00	RESTRICTED USER PROGRAMMING	80137616015	Programming, Services, Contracts	Y
					1 Transactions			
9572	ArchKey Technologies			420.00				
783	Canon Financial Services, Inc							
	01-049-000-0000-6342			47.07	CANON PRINTER RENTAL	28157219	Office Equipment Rental/Contracts	N
					03/01/2022 03/31/2022			

Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
783	Canon Financial Services, Inc		47.07		1 Transactions		
88880	Datacomm Computers & Networks Inc						
	01-049-000-0000-6485		65.00	UPS BATTERY	14587	Computer/Technology Supplies	N
88880	Datacomm Computers & Networks Inc		65.00		1 Transactions		
14071	Marco Technologies LLC						
	01-049-000-0000-6283		10,513.13	CONVERT ASA 8.2 CODE TO FTD	INV9677545	Programming, Services, Contracts	N
14071	Marco Technologies LLC		10,513.13		1 Transactions		
49	DEPT Total:		11,045.20	Information Technologies	4 Vendors	4 Transactions	
52	DEPT			Administration			
11293	League Of Minnesota Cities						
	01-052-000-0000-6241		610.00	2022 MCMA ANNUAL CONFERENCE	360177	Registration Fee	N
				02/25/2022 02/25/2022			
11293	League Of Minnesota Cities		610.00		1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLP						
	01-052-000-0000-6263		56.50	JESSICA JANUARY ATTORNEY	STATEMENT #85	Contract Legal Services	Y
				01/01/2022 01/31/2022			
13412	Pemberton, Sorlie, Rufer & Kershner PLLP		56.50		1 Transactions		
52	DEPT Total:		666.50	Administration	2 Vendors	2 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age						
	01-053-000-0000-6230		107.00	PRINTING, PUBLISHING & ADV	AD 1200111	Printing, Publishing & Adv	Y
				01/26/2022 01/26/2022			
	01-053-000-0000-6230		104.00	PRINTING, PUBLISHING & ADV	AD 1201900	Printing, Publishing & Adv	Y
				02/02/2022 02/05/2022			
	01-053-000-0000-6230		107.00	PRINTING, PUBLISHING & ADV	AD 1203034	Printing, Publishing & Adv	Y
				02/09/2022 02/09/2022			
	01-053-000-0000-6230		101.00	PRINTING, PUBLISHING & ADV	AD 1206340	Printing, Publishing & Adv	Y
				02/16/2022 02/19/2022			
86222	Aitkin Independent Age		419.00		4 Transactions		
208	American Solutions For Business						

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-053-000-0000-6405		99.33	W-2 ENVELOPES 02/15/2022 02/15/2022	INV05860468	Office Supplies	N
208	American Solutions For Business		99.33	1 Transactions			
9676	FSSolutions 01-053-000-0000-6265		162.17	PRE-EMPLOYMENT SCREENINGS 12/17/2021 12/29/2021	FL00490708	Background Check Fee	6
9676	FSSolutions		162.17	1 Transactions			
12808	Gallagher Benefit Services, Inc. 01-053-000-0000-6360		400.00	VCET EVALUATION 02/18/2022 02/18/2022	202201253	Services, Labor, Contracts	N
12808	Gallagher Benefit Services, Inc.		400.00	1 Transactions			
13412	Pemberton, Sorlie, Rufer & Kershner PLLP 01-053-000-0000-6263		370.00	HR JANUARY ATTORNEY 01/01/2022 01/31/2022	STATEMENT #85	Contract Legal Services	Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP		370.00	1 Transactions			
84172	Riverwood Healthcare Center 01-053-000-0000-6265		220.00	PRE-EMPLOYMENT 12/29/2021 01/03/2022	70016043	Background Check Fee	N
84172	Riverwood Healthcare Center		220.00	1 Transactions			
86235	The Office Shop Inc 01-053-000-0000-6405		31.70	2 BOXES OF FOLDERS/BRITT STICK 02/17/2022 02/17/2022	1108349-0	Office Supplies	N
86235	The Office Shop Inc		31.70	1 Transactions			
53	DEPT Total:		1,702.20	Human Resources	7 Vendors	10 Transactions	
90	DEPT			Attorney			
9561	Amazon Business 01-090-000-0000-6405		72.48	MICROPHONE FOR TOM	1CHM-X6KF-7MQM	Office Supplies	N
9561	Amazon Business		72.48	1 Transactions			
783	Canon Financial Services, Inc 01-090-000-0000-6342		326.99	COPIER MONTHLY CONTRACT 02/01/2022 02/28/2022	28074406	Office Equipment Rental/Contracts	N

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1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
783	Canon Financial Services, Inc				326.99				1 Transactions			
9489	Redwood Toxicology Laboratory, Inc	01-090-000-0000-6265			41.22	TESTING FOR PRETRIAL DEFENDANT		122891202112		Drug & Forfeiture MS 387.213		6
9489	Redwood Toxicology Laboratory, Inc				41.22				1 Transactions			
86235	The Office Shop Inc	01-090-000-0000-6405			31.47	OFFICE SUPPLIES		1107820-0		Office Supplies		N
		01-090-000-0000-6405			138.84	OFFICE SUPPLIES		1107962-0		Office Supplies		N
86235	The Office Shop Inc				170.31				2 Transactions			
90	DEPT Total:				611.00	Attorney			4 Vendors		5 Transactions	
100	DEPT					Recorder						
10795	Moriarty/Michael	01-100-000-0000-6332			394.56	DOUBLETREE HOTEL-TARA'S STAY	02/14/2022 02/17/2022	2022 MACO		Hotel / Motel Lodging		N
10795	Moriarty/Michael				394.56				1 Transactions			
100	DEPT Total:				394.56	Recorder			1 Vendors		1 Transactions	
110	DEPT					Courthouse Maintenance						
9561	Amazon Business	01-110-000-0000-6422			194.90	RETURN KEY CABINET		13MD-TTCN-6TDD		Janitorial Supplies		N
		01-110-000-0000-6415			274.99	FLAGS, 2' LIGHT BULBS		1TP7-P7PG-9PCT		Operational Supplies		N
9561	Amazon Business				80.09				2 Transactions			
88628	Dalco Enterprises, Inc.	01-110-000-0000-6422			28.80	CARPET TOOL		3896789		Janitorial Supplies		N
		01-110-000-0000-6422			131.92	HAND SOAP, BRUSH		3899915		Janitorial Supplies		N
88628	Dalco Enterprises, Inc.				160.72				2 Transactions			
12927	Midwest Machinery Co.	01-110-000-0000-6415			25.04	FUEL FILTER, PLUGS FOR SWEEPER		9040273		Operational Supplies		N
12927	Midwest Machinery Co.				25.04				1 Transactions			
89765	Minnesota Elevator, Inc	01-110-000-0000-6360			344.61	MONTHLY ELEVATOR INSPECTION		953198		Services, Labor, Contracts		N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89765	Minnesota Elevator, Inc		344.61	03/01/2022 03/31/2022	1 Transactions		
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		3,942.13	GAS SERVICE 01/20/2022 02/18/2022	0506823754	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		3,942.13	1 Transactions			
3950	Public Utilities						
	01-110-000-0000-6254		3,842.97	GOVT CENTER UTILITIES	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		110.80	GLARCO UTILITIES	50186-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		307.32	LA TOOL UTILITIES	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		42.52	OLD COUNTY GARAGE	50202-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		55.39	JUDICIAL UTILITIES	509-00	Utilities-Gas and Electric	N
3950	Public Utilities		4,359.00	5 Transactions			
10698	Stericycle, Inc 01-110-000-0000-6360		30.10	STERI-SAFE 03/01/2022 03/31/2022	4010750089	Services, Labor, Contracts	6
10698	Stericycle, Inc		30.10	1 Transactions			
110	DEPT Total:		8,941.69	Courthouse Maintenance	7 Vendors	13 Transactions	
120	DEPT			Service Officer			
86235	The Office Shop Inc 01-120-000-0000-6405		11.96	OFFICE SHOP RUBBER FINGERS 02/14/2022 02/14/2022	1107931-0	Office Supplies	N
86235	The Office Shop Inc		11.96	1 Transactions			
9615	WEX BANK 01-120-000-0000-6335		152.56	FLEET JAN - FEB 01/08/2022 02/07/2022	78360488	Gas/Vehicle Fuel Charges	N
9615	WEX BANK		152.56	1 Transactions			
9063	Workman/Jeff 01-120-000-0000-6278		50.00	JEFF JAN 01/13/2022 01/13/2022	020822	Per Diem	Y
9063	Workman/Jeff		50.00	1 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
120	DEPT Total:		214.52	Service Officer	3 Vendors	3 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		101.38	MARCH BOA	1206082	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		101.38		1 Transactions		
10452	AT&T Mobility 01-122-000-0000-6220		178.40	MONTHLY CELLULAR CHARGES 12/26/2021 01/25/2022	287301120814	Telephone	N
10452	AT&T Mobility		178.40		1 Transactions		
783	Canon Financial Services, Inc 01-122-000-0000-6342		166.12	MONTHLY COPIER CHARGES 02/01/2022 02/28/2022	28074402	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		166.12		1 Transactions		
5472	Newshopper 01-122-000-0000-6230		72.25	FEB PC MEETING	9691	Printing, Publishing & Adv	N
5472	Newshopper		72.25		1 Transactions		
4010	Rasley Oil Company 01-122-000-0000-6335		40.50	MONTHLY FUEL CHARGES 01/01/2022 01/31/2022	13122	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		40.50		1 Transactions		
86235	The Office Shop Inc 01-122-000-0000-6405		31.94	STAPLER, RUBBERBANDS, ETC	1108030-0	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		21.11	RED PENCILS, POST ITS	1108030-1	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		53.05		2 Transactions		
122	DEPT Total:		611.70	Planning & Zoning	6 Vendors	7 Transactions	
200	DEPT			Enforcement			
50	Aitkin Body Shop, Inc 01-200-000-0000-6302		1,318.63	#202 WINDSHIELD, TAILLAMP	13749	Vehicle Maintenance	N
50	Aitkin Body Shop, Inc		1,318.63		1 Transactions		

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9138	ASAP Towing 01-200-000-0000-6359		230.00	22000306 REIMBURSED	9360	Wrecker Service	Y
9138	ASAP Towing		230.00	1 Transactions			
86467	Auto Value Aitkin 01-200-000-0000-6302		10.99	HALOGEN BULB #206	40195507	Vehicle Maintenance	N
86467	Auto Value Aitkin		10.99	1 Transactions			
9822	Callyo 2009 Corp. 01-200-200-0000-6265		3,230.00	SILVER PKG PRO 3/1/22-2/28/23 03/01/2022 02/28/2023	#N15950	Programs	Y
9822	Callyo 2009 Corp.		3,230.00	1 Transactions			
783	Canon Financial Services, Inc 01-200-000-0000-6342		170.74	ADMIN COPIER LEASE 02/01/2022 02/28/2022	28074410	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		170.74	1 Transactions			
4812	JC32 Teamsters H&W Fund 01-200-000-0000-6101		5,440.00	EE FEB HEALTH INS 02/01/2022 02/28/2022	202202	Salaries-Full Time	N
	01-200-000-0000-6150		20,825.00	ER FEB HEALTH INS 02/01/2022 02/28/2022	202202	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		26,265.00	2 Transactions			
9827	Lakes Audio 01-200-000-0000-6302		119.99	SQUAD REMOTEQ	17035	Vehicle Maintenance	Y
9827	Lakes Audio		119.99	1 Transactions			
4681	Streichers 01-200-000-0000-6180		229.98	MOLLE CARRIER #226	11551116	Clothing Allowance	N
4681	Streichers		229.98	1 Transactions			
86235	The Office Shop Inc 01-200-000-0000-6405		61.84	OFFICE SUPPLIES	1108226-0	Office Supplies	N
86235	The Office Shop Inc		61.84	1 Transactions			
13934	The Tire Barn 01-200-000-0000-6302		56.83	OIL CHANGE, BULB #218	61473	Vehicle Maintenance	N

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1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13934	The Tire Barn			56.83		1 Transactions		
9302	WEX Bank 01-200-000-0000-6335			7,625.25	DEPUTY GAS	78475457	Gas/Vehicle Fuel Charges	N
9302	WEX Bank			7,625.25		1 Transactions		
200	DEPT Total:			39,319.25	Enforcement	11 Vendors	12 Transactions	
202	DEPT				Boat & Water			
3950	Public Utilities 01-202-000-0000-6254			35.76	B&W UTILITIES	1345-00	Utilities-Gas and Electric	N
3950	Public Utilities			35.76		1 Transactions		
202	DEPT Total:			35.76	Boat & Water	1 Vendors	1 Transactions	
203	DEPT				Snowmobile			
4812	JC32 Teamsters H&W Fund 01-203-000-0000-6101			320.00	EE FEB HEALTH INS 02/01/2022	202202 02/28/2022	Salaries-Full Time	N
	01-203-000-0000-6150			1,225.00	ER FEB HEALTH INS 02/01/2022	202202 02/28/2022	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund			1,545.00		2 Transactions		
9302	WEX Bank 01-203-000-0000-6335			529.77	#208 GAS	78475457	Gas/Vehicle Fuel Charges	N
9302	WEX Bank			529.77		1 Transactions		
203	DEPT Total:			2,074.77	Snowmobile	2 Vendors	3 Transactions	
252	DEPT				Corrections			
12106	Antoine Electric 01-252-000-0000-6590			131.08	RETROFIT HOLDING CELL LIGHT	20672	Repair & Maintenance Supplies	Y
12106	Antoine Electric			131.08		1 Transactions		
15362	GuidePoint Pharmacy #114 Aitkin 01-252-000-0000-6430			1,362.49	JANUARY INMATE MEDS 01/01/2022	01/31/2022 01/31/2022	Medical Expense/Supplies - Inmates	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15362	GuidePoint Pharmacy #114 Aitkin		1,362.49		1 Transactions		
4812	JC32 Teamsters H&W Fund						
	01-252-000-0000-6101		6,700.00	EE FEB HEALTH INS 02/01/2022 02/28/2022	202202	Salaries-Full Time	N
	01-252-000-0000-6150		24,200.00	ER FEB HEALTH INS 02/01/2022 02/28/2022	202202	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		30,900.00		2 Transactions		
13844	McKesson Medical Surgical						
	01-252-000-0000-6430		126.14	TUBERSOL, APLISOL, COMPRESS	19070294	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		812.42	APLISOL, TEST STRIPS, MED SUPP	19070945	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		5.51	STERILE PADS	19070964	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		2.17	BANDAGES	19071346	Medical Expense/Supplies - Inmates	N
13844	McKesson Medical Surgical		946.24		4 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea						
	01-252-000-0000-6254		521.07	SHELTER/TOWER 01/01/2022 02/01/2022	34-54-015-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		521.07		1 Transactions		
89765	Minnesota Elevator, Inc						
	01-252-000-0000-6360		199.59	FEBRUARY SERVICE	949074	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		199.59		1 Transactions		
9692	Minnesota Energy Resources Corporation						
	01-252-000-0000-6254		4,751.40	UTILITIES-GAS 01/20/2022 02/18/2022	0505221458	Utilities-Gas and Electric	N
	01-252-000-0000-6254		513.55	UTILITIES-GAS 01/21/2022 02/20/2022	0505399584	Utilities-Gas and Electric	N
	01-252-000-0000-6254		330.99	STS UTILITIES-GAS 01/21/2022 02/20/2022	0506726121	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		5,595.94		3 Transactions		
3375	Mn Dept Of Health						
	01-252-000-0000-6360		245.00	2022 FOOD LICENSE	FBL39592-56541	Services, Labor, Contracts	N
3375	Mn Dept Of Health		245.00		1 Transactions		
3789	Pan-O-Gold Baking Company						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-252-000-0000-6418			128.68	GROCERIES		10002422041008		Groceries		N
3789	Pan-O-Gold Baking Company				128.68		1 Transactions					
9808	Performance Foodservice	01-252-000-0000-6418			2,445.49	GROCERIES		928084		Groceries		N
		01-252-000-0000-6418			13.98	LONG GRAIN RICE		929258		Groceries		N
9808	Performance Foodservice				2,459.47		2 Transactions					
3950	Public Utilities	01-252-000-0000-6254			5,624.30	NEW JAIL 2 UTILITIES		1431-00		Utilities-Gas and Electric		N
		01-252-000-0000-6254			137.81	STS-UTILITIES		50109-00		Utilities-Gas and Electric		N
		01-252-000-0000-6254			95.35	EMERG STORE UTILITIES		507-00		Utilities-Gas and Electric		N
		01-252-000-0000-6254			1,166.32	NEW JAIL UTILITIES		512-00		Utilities-Gas and Electric		N
3950	Public Utilities				7,023.78		4 Transactions					
86235	The Office Shop Inc	01-252-000-0000-6405			12.69	ETHERNET CABLE		320202-0		Office Supplies		N
86235	The Office Shop Inc				12.69		1 Transactions					
9302	WEX Bank	01-252-000-0000-6330			113.50	TRANSPORT GAS		78475457		Prisoner Transportation & Travel		N
9302	WEX Bank				113.50		1 Transactions					
252	DEPT Total:				49,639.53	Corrections		13 Vendors		23 Transactions		
253	DEPT					Sentence to Serve						
4812	JC32 Teamsters H&W Fund	01-253-000-0000-6101			335.00	EE FEB HEALTH INS	02/01/2022 02/28/2022	202202		Salaries-Full Time		N
		01-253-000-0000-6150			1,210.00	ER FEB HEALTH INS	02/01/2022 02/28/2022	202202		Health Insurance-Employer		N
4812	JC32 Teamsters H&W Fund				1,545.00		2 Transactions					
253	DEPT Total:				1,545.00	Sentence to Serve		1 Vendors		2 Transactions		
257	DEPT					Community Corrections						
9604	Anoka County	01-257-255-0000-6269			4,830.18	JUV SECURE DETENTION AND MED		857-1000002-1		Juvenile Detention		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9604	Anoka County		4,830.18	01/01/2022 01/31/2022 1 Transactions			
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		60.41	DRUG TESTING FEES 01/01/2022 01/31/2022 1 Transactions	02239920221	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		60.41				
257	DEPT Total:		4,890.59	Community Corrections	2 Vendors	2 Transactions	
391	DEPT 10452 AT&T Mobility 01-391-000-0000-6220		44.60	Solid Waste MONTHLY CELLULAR CHARGES 12/26/2021 01/25/2022 1 Transactions	287301120814	Telephone	N
10452	AT&T Mobility		44.60				
391	DEPT Total:		44.60	Solid Waste	1 Vendors	1 Transactions	
1	Fund Total:		140,890.93	General Fund		130 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
9755	BANTA/DAVE						
	03-301-000-0000-6241		120.00	NOTARY COMMISSION	12694742	Meeting/Conference Registration Fee	N
	03-301-000-0000-6241		30.98	NOTARY STAMP	223659	Meeting/Conference Registration Fee	N
	03-301-000-0000-6241		20.00	NOTARY FILING	4024	Meeting/Conference Registration Fee	N
9755	BANTA/DAVE		170.98	3 Transactions			
783	Canon Financial Services, Inc						
	03-301-000-0000-6342		192.60	CONTRACT CHARGE	28074411	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		192.60	1 Transactions			
11605	Shred Right						
	03-301-000-0000-6405		40.00	DOCUMENT DESTRUCTION	569370	Office Supplies	N
11605	Shred Right		40.00	1 Transactions			
86235	The Office Shop Inc						
	03-301-000-0000-6405		328.24	OFFICE SUPPLIES	1108123-0	Office Supplies	N
86235	The Office Shop Inc		328.24	1 Transactions			
301	DEPT Total:		731.82	R&B Administration	4 Vendors	6 Transactions	
302	DEPT			R&B Engineering/Construction			
1701	Forestry Suppliers, Inc.						
	03-302-000-0000-6550		942.34	ENGINEERING LAB SUPPLIES	172190-00	R & B Engineer Supplies	N
1701	Forestry Suppliers, Inc.		942.34	1 Transactions			
9835	Gilson Company Inc						
	03-302-000-0000-6550		190.95	ENGINEERING EQUIPMENT	1403039	R & B Engineer Supplies	N
9835	Gilson Company Inc		190.95	1 Transactions			
302	DEPT Total:		1,133.29	R&B Engineering/Construction	2 Vendors	2 Transactions	
303	DEPT			R&B Highway Maintenance			
195	Aitkin Tire Shop						
	03-303-000-0000-6590		45.00	REPAIR LABOR	0-061406	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		45.00	1 Transactions			
14887	Cintas Corporation						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14887	Cintas Corporation 03-303-000-0000-6360		14.07 14.07	SHOP LAUNDRY 1 Transactions	4110533983	Services, Labor, Contracts	N
175	City Of Mcgregor 03-303-000-0000-6360		11,580.25	2022/2023 MUNICIPAL MAINTENANC 1 Transactions		Services, Labor, Contracts	N
175	City Of Mcgregor		11,580.25				
8618	Compass Minerals America 03-303-000-0000-6518		1,932.38	DE-ICING SALT	949787	De-Icing Salt	N
	03-303-000-0000-6518		6,371.73	DE-ICING SALT	951040	De-Icing Salt	N
	03-303-000-0000-6518		3,943.94	DE-ICING SALT	951041	De-Icing Salt	N
	03-303-000-0000-6518		2,113.93	DE-ICING SALT	953265	De-Icing Salt	N
8618	Compass Minerals America		14,361.98	4 Transactions			
5893	Consolidated Telecommunications Co. 03-303-000-0000-6254		150.00	HIGH SPEED INTERNET	21006776	Utilities-Gas and Electric	N
5893	Consolidated Telecommunications Co.		150.00	1 Transactions			
5484	Darlow Excavating 03-303-000-0000-6521		700.00	JAN 2022 PLOWING		Maintenance Supplies	Y
5484	Darlow Excavating		700.00	1 Transactions			
9326	Dehn Oil 03-303-000-0000-6570		22,419.64	AITKIN DIESEL	25187232	Motor Fuel & Lubricants	N
9326	Dehn Oil		22,419.64	1 Transactions			
1430	Dotzler Power Equipment 03-303-000-0000-6590		3,050.00	REPAIR PARTS	24885	Repair & Maintenance Supplies	N
1430	Dotzler Power Equipment		3,050.00	1 Transactions			
7935	East Central Energy 03-303-000-0000-6254		106.43	JAN/FEB POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
	03-303-000-0000-6254		44.60	JAN/FEB POWER-STREET LIGHT	35018408	Utilities-Gas and Electric	N
7935	East Central Energy		151.03	2 Transactions			
7060	Federated Co-Ops Inc. 03-303-000-0000-6423		1,439.39	MCGREGOR PROPANE	1010909	Fuel for Buildings	N
	03-303-000-0000-6423		2,142.61	JACOBSON PROPANE	992730	Fuel for Buildings	N

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7060	Federated Co-Ops Inc.		3,582.00		2 Transactions		
1880	Gravelle Plumbing & Heating, Inc						
	03-303-000-0000-6417		96.00	AITKIN SHOP	88783	Shop/Building Maintenance	N
	03-303-000-0000-6417		691.03	SWATARA SHOP	88865	Shop/Building Maintenance	N
1880	Gravelle Plumbing & Heating, Inc		787.03		2 Transactions		
1959	H & L Mesabi Inc						
	03-303-000-0000-6590		1,120.00	4' PLOW BLADES	41807	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,050.00	REPAIR PARTS	41810	Repair & Maintenance Supplies	N
1959	H & L Mesabi Inc		2,170.00		2 Transactions		
8101	Kris Engineering Inc						
	03-303-000-0000-6590		1,640.15	REPAIR PARTS	36220	Repair & Maintenance Supplies	N
8101	Kris Engineering Inc		1,640.15		1 Transactions		
91187	Lake Country Power						
	03-303-000-0000-6254		152.51	JAN JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		198.23	JAN SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		56.00	JAN CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		406.74		3 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea						
	03-303-000-0000-6254		1,454.40	POWER: PALISADE	18-52-026-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.00	CSAH 5	27-35-015-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		266.75	POWER: MCGREGOR	29-53-003-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.00	CSAH 8	30-06-012-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.00	CSAH 4	32-32-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		1,997.81	POWER: AITKIN	33-52-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		63.84	169 & CSAH 28	39-62-022-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		43.15	CSAH 12	40-06-000-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.00	CSAH 12	46-56-023-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.00	CSAH 11	48-09-009-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		53.10	47 & CSAH 2	54-51-104-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		4,154.05		11 Transactions		
13503	Minnesota Petroleum Service						
	03-303-000-0000-6417		418.05	MCGREGOR SHOP	0000103589	Shop/Building Maintenance	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13503	Minnesota Petroleum Service		418.05		1 Transactions		
9179	NORTH CENTRAL INTERNATIONAL, LLC 03-303-000-0000-6590		270.78	REPAIR PARTS	X220032313:01	Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC		270.78		1 Transactions		
8446	Northern Star Coop Service 03-303-000-0000-6423		1,318.82	LP: SWATARA SHOP	18300	Fuel for Buildings	N
8446	Northern Star Coop Service		1,318.82		1 Transactions		
10720	Nuss Truck Group Inc 03-303-000-0000-6590		263.98	REPAIR PARTS	6145419P	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		263.98		1 Transactions		
8300	Smith/Greg 03-303-000-0000-6181		131.74	WORK BOOTS REIMBURSEMENT		Safety Footwear Allowance	N
8300	Smith/Greg		131.74		1 Transactions		
9823	TRI-STATE BOBCAT, INC 03-303-000-0000-6417		711.34	CHIPPER IGNITION	P69891	Shop/Building Maintenance	N
9823	TRI-STATE BOBCAT, INC		711.34		1 Transactions		
6097	Verizon Wireless 03-303-000-0000-6220		424.82	DEPT CELL PHONES	9898601587	Telephone	N
6097	Verizon Wireless		424.82		1 Transactions		
8605	Wayne's Sanitation LLC 03-303-000-0000-6254		52.73	GARBAGE: MCGREGOR	327526	Utilities-Gas and Electric	N
	03-303-000-0000-6254		52.73	GARBAGE: MCGRATH	328564	Utilities-Gas and Electric	N
8605	Wayne's Sanitation LLC		105.46		2 Transactions		
9642	WEX BANK 03-303-000-0000-6570		4,102.91	GASOLINE	78360597	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		37.50	REBATE	78360597	Motor Fuel & Lubricants	N
9642	WEX BANK		4,065.41		2 Transactions		
13313	Wilkie/Gary L. 03-303-000-0000-6181		119.99	WORK BOOTS REIMBURSEMENT	L&M FLEET	Safety Footwear Allowance	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13313	Wilkie/Gary L.		119.99		1 Transactions		
5295	Ziegler Inc						
	03-303-000-0000-6590		604.64-	REPAIR PARTS	CM000052552	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,221.36	REPAIR PARTS	IN000430286	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		422.36	REPAIR PARTS	IN000431895	Repair & Maintenance Supplies	N
5295	Ziegler Inc		1,039.08		3 Transactions		
303	DEPT Total:		74,081.41	R&B Highway Maintenance	26 Vendors	49 Transactions	
307	DEPT			R&B Capital Infrastructure			
86222	Aitkin Independent Age						
	03-307-000-0000-6230		104.63	AD FOR BID	1206094	Printing, Publishing & Adv	N
86222	Aitkin Independent Age		104.63		1 Transactions		
9824	AMIDON/ELEANOR LOUISE						
	03-307-000-0000-6362		4,470.00	RIGHT OF WAY PART OF NW1/4 OF	PARCEL NO 38	Right Of Way	S
	03-307-000-0000-6362		7,460.00	DAMAGES PART OF NW1/4 OF NW1/4	PARCEL NO 38	Right Of Way	N
9824	AMIDON/ELEANOR LOUISE		11,930.00		2 Transactions		
7652	Erickson Engineering Co.						
	03-307-000-0000-6269		90.00	PROFESSIONAL SERVICES	14679	Professional Services	Y
7652	Erickson Engineering Co.		90.00		1 Transactions		
3963	Quale/Michael J						
	03-307-000-0000-6362		8.25	PAID DEED TAX	87569	Right Of Way	N
3963	Quale/Michael J		8.25		1 Transactions		
307	DEPT Total:		12,132.88	R&B Capital Infrastructure	4 Vendors	5 Transactions	
308	DEPT			R&B Equipment & Facilities			
8818	RDO Equipment						
	03-308-000-0000-6610		28,041.00	TOWMASTER TRAILER UNIT 54	E0297203	Equipment	N
8818	RDO Equipment		28,041.00		1 Transactions		
308	DEPT Total:		28,041.00	R&B Equipment & Facilities	1 Vendors	1 Transactions	
3	Fund Total:		116,120.40	Road & Bridge		63 Transactions	

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

4 Special Revenue(Unorg R&E

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
422	DEPT		Unorganized Fire			
	175 City Of Mcgregor					
	04-422-000-0000-6801		FIRE SERVICES UNORG 47-24	2/7/2022	Appropriations	N
	175 City Of Mcgregor		1 Transactions			
422	DEPT Total:		1,990.04	Unorganized Fire	1 Vendors	1 Transactions
4	Fund Total:		1,990.04	Special Revenue(Unorg R&B,Fire		1 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES 05-400-440-0410-6405		2.82	ADMIN-HD COMMAND HOOKS 02/16/2022 02/16/2022	1FF3-VNKL-CHY7	Office Supplies	N
	05-400-440-0410-6405		2.73	ACCTG-ADDRESS STAMP 02/10/2022 02/10/2022	1MQ7-DQW9-DDPC	Office Supplies	N
	05-400-440-0410-6405		1.40	AGENCY-STAPLE PULLERS 02/13/2022 02/13/2022	1PWR-W7XC-GTNW	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		6.95	3 Transactions			
9553	Aramark Uniform Services 05-400-440-0410-6422		6.31	CLEANING SUPPLIES 02/22/2022 02/22/2022	253000107731	Janitorial Supplies	N
9553	Aramark Uniform Services		6.31	1 Transactions			
1333	Dell Marketing L.P. 05-400-410-0413-6485		1,587.77	DELL LAT 5520 & DOCK (ES) 12/10/2021 12/10/2021	10543354013	Computer/Technology Supplies	N
	05-400-440-0410-6485		3,175.54	DELL LAT 5520 & DOCK (HC, NL) 12/10/2021 12/10/2021	10543354013	Computer/Technology Supplies	N
1333	Dell Marketing L.P.		4,763.31	2 Transactions			
9692	Minnesota Energy Resources Corporation 05-400-440-0410-6254		219.02	GAS BILL 01/21/2022 02/21/2022	506533565-0001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		219.02	1 Transactions			
10948	MN Dept of Labor & Industry 05-400-440-0410-6300		14.00	ELEVATOR INSPECTION 02/11/2022 02/11/2022	ALR0132248X	Maintenance/Service Contracts	N
10948	MN Dept of Labor & Industry		14.00	1 Transactions			
9014	PAPER STORM 05-400-440-0410-6360		13.36	PAPER SHREDDING 02/18/2022 02/18/2022	18453	Services, Labor, Contracts	N
9014	PAPER STORM		13.36	1 Transactions			
3950	Public Utilities 05-400-440-0410-6254		309.61	ELECTRIC BILL	1433-00	Utilities-Gas and Electric	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3950	Public Utilities		309.61	01/16/2022 02/16/2022	1 Transactions		
10698	Stericycle, Inc 05-400-440-0410-6360		16.86	STERI-SAFE 03/01/2022 03/31/2022	4010750089	Services, Labor, Contracts	6
10698	Stericycle, Inc		16.86	1 Transactions			
400	DEPT Total:		5,349.42	Public Health Department	8 Vendors	11 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 02/22/2022 02/22/2022	87602	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		13.00	1 Transactions			
9608	AMAZON CAPITAL SERVICES 05-420-600-4800-6405		6.65	ADMIN-HD COMMAND HOOKS 02/16/2022 02/16/2022	1FF3-VNKL-CHY7	Office Supplies	N
	05-420-600-4800-6405		6.44	ACCTG-ADDRESS STAMP 02/10/2022 02/10/2022	1MQ7-DQW9-DDPC	Office Supplies	N
	05-420-600-4800-6405		69.99	IM-ERGO KEYBOARD/MOUSE (EM) 02/10/2022 02/10/2022	1MQ7-DQW9-DDPC	Office Supplies	N
	05-420-600-4800-6405		3.30	AGENCY-STAPLE PULLERS 02/13/2022 02/13/2022	1PWR-W7XC-GTNM	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		86.38	4 Transactions			
9553	Aramark Uniform Services 05-420-600-4800-6422		14.89	CLEANING SUPPLIES 02/22/2022 02/22/2022	253000107731	Janitorial Supplies	N
9553	Aramark Uniform Services		14.89	1 Transactions			
1333	Dell Marketing L.P. 05-420-600-4800-6485		6,351.08	DELL 5520&DOCK (LB,JG,DJ,CH) 12/10/2021 12/10/2021	10543354013	Computer/Technology Supplies	N
1333	Dell Marketing L.P.		6,351.08	1 Transactions			
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254		516.27	GAS BILL	506533565-0001	Utilities-Gas and Electric	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9692	Minnesota Energy Resources Corporation		516.27	01/21/2022 02/21/2022 1 Transactions			
10948	MN Dept of Labor & Industry 05-420-600-4800-6300		33.00	ELEVATOR INSPECTION 02/11/2022 02/11/2022 1 Transactions	ALR0132248X	Maintenance/Service Contracts	N
10948	MN Dept of Labor & Industry		33.00				
9014	PAPER STORM 05-420-600-4800-6360		31.48	PAPER SHREDDING 02/18/2022 02/18/2022 1 Transactions	18453	Services, Labor, Contracts	N
9014	PAPER STORM		31.48				
3950	Public Utilities 05-420-600-4800-6254		1,172.12	ELECTRIC BILL 01/16/2022 02/16/2022 1 Transactions	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		1,172.12				
86177	Sheriff Aitkin County 05-420-640-4800-6270		60.00	IV-D SERVICE 0010696513-02 02/10/2022 02/10/2022 1 Transactions	C2200048	Aitkin Co Sheriff Fees Iv-D	N
86177	Sheriff Aitkin County		60.00				
15347	St Louis County - PHHS 05-420-650-4400-6210		20.50	MTM ADMIN FEE NON-FFP 02/16/2022 02/16/2022 1 Transactions	IP-00025497	Medical Assistance - Admin Charges	N
15347	St Louis County - PHHS		20.50				
10698	Stericycle,Inc 05-420-600-4800-6360		39.73	STERI-SAFE 03/01/2022 03/31/2022 1 Transactions	4010750089	Services, Labor, Contracts	6
10698	Stericycle,Inc		39.73				
86235	The Office Shop Inc 05-420-600-4800-6480		249.00	OFFICE CHAIR (EM) 02/16/2022 02/16/2022 1 Transactions	1108237-0	Small Furniture/Equipment	N
86235	The Office Shop Inc		249.00				

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT Total:		8,587.45	Income Maintenance	12 Vendors	15 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES						
	05-430-700-4800-6405		10.68	ADMIN-HD COMMAND HOOKS 02/16/2022 02/16/2022	1FF3-VNKL-CHY7	Office Supplies	N
	05-430-700-4800-6405		9.95	SS-CELL GLASS PROTECTOR (AC) 02/17/2022 02/17/2022	1FF3-VNKL-FQD4	Office Supplies	N
	05-430-700-4800-6810		31.65	MH-FLEX COMPRESSION SOCKS 02/09/2022 02/09/2022	1L3H-6T16-4KWF	Mh Init - Flex	N
	05-430-700-4800-6405		10.33	ACCTG-ADDRESS STAMP 02/10/2022 02/10/2022	1MQ7-DQW9-DDPC	Office Supplies	N
	05-430-700-4800-6405		24.99	HCBS-ERGO MOUSE (TL) 02/13/2022 02/13/2022	1PWR-W7XC-GTNM	Office Supplies	N
	05-430-700-4800-6405		5.29	AGENCY-STAPLE PULLERS 02/13/2022 02/13/2022	1PWR-W7XC-GTNM	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		92.89	6 Transactions			
9553	Aramark Uniform Services						
	05-430-700-4800-6422		23.90	CLEANING SUPPLIES 02/22/2022 02/22/2022	253000107731	Janitorial Supplies	N
9553	Aramark Uniform Services		23.90	1 Transactions			
1333	Dell Marketing L.P.						
	05-430-700-4800-6485		4,763.31	DELL 5520 & DOCK (JA,BC,RP) 12/10/2021 12/10/2021	10543354013	Computer/Technology Supplies	N
1333	Dell Marketing L.P.		4,763.31	1 Transactions			
9692	Minnesota Energy Resources Corporation						
	05-430-700-4800-6254		829.17	GAS BILL 01/21/2022 02/21/2022	506533565-0001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		829.17	1 Transactions			
10948	MN Dept of Labor & Industry						
	05-430-700-4800-6300		53.00	ELEVATOR INSPECTION 02/11/2022 02/11/2022	ALR0132248X	Maintenance/Service Contracts	N
10948	MN Dept of Labor & Industry		53.00	1 Transactions			
9014	PAPER STORM						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6360		50.56	PAPER SHREDDING 02/18/2022 02/18/2022	18453	Services, Labor, Contracts	N
9014	PAPER STORM		50.56		1 Transactions		
3950	Public Utilities 05-430-700-4800-6254		729.80	ELECTRIC BILL 01/16/2022 02/16/2022	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		729.80		1 Transactions		
10698	Stericycle,Inc 05-430-700-4800-6360		63.81	STERI-SAFE 03/01/2022 03/31/2022	4010750089	Services, Labor, Contracts	6
10698	Stericycle,Inc		63.81		1 Transactions		
430	DEPT Total:		6,606.44	Social Services	8 Vendors	13 Transactions	
5	Fund Total:		20,543.31	Health & Human Services		39 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2022		820.00	BIRTH & DEATH SURCHARGES 01/01/2022 01/31/2022	JANUARY 2022	Birth/Death Surcharges	N
	09-000-000-0000-2024		96.00	CHILDREN SURCHARGES 01/01/2022 01/31/2022	JANUARY 2022	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		22.50	TORRENS ASSURANCE 01/01/2022 01/31/2022	JANUARY 2022	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		5,969.00	GEN. FUND & LEG. SURCHARGE 01/01/2022 01/31/2022	JANUARY 2022	Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		6,907.50	4 Transactions			
3375	Mn Dept Of Health						
	09-000-000-0000-2027		1,020.00	STATE WELL CERTIFICATE 01/01/2022 01/31/2022	JANUARY 2022	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		1,020.00	1 Transactions			
0	DEPT Total:		7,927.50	Undesignated	2 Vendors	5 Transactions	
9	Fund Total:		7,927.50	State		5 Transactions	

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
	5791 Sappi						
	10-900-000-0000-2300		810.42	BOND REFUND	14175	Timber Permit Bonds	N
	10-900-000-0000-2300		3,426.56	BOND REFUND	14255	Timber Permit Bonds	N
	5791 Sappi		4,236.98	2 Transactions			
900	DEPT Total:		4,236.98	Timber Permit Bonds	1 Vendors	2 Transactions	
923	DEPT			Forfeited Tax Sales			
	783 Canon Financial Services, Inc						
	10-923-000-0000-6342		158.21	COPIER CONTRACT CHARGE 02/01/2022 02/28/2022	28074407	Office/Equipment-Rental	N
	783 Canon Financial Services, Inc		158.21	1 Transactions			
923	DEPT Total:		158.21	Forfeited Tax Sales	1 Vendors	1 Transactions	
10	Fund Total:		4,395.19	Trust		3 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
9825	McGregor Print Pros 19-521-000-0000-6454		1,023.61	HAT-REORDER	1124	Commissary Supplies-Non Jail	Y
9825	McGregor Print Pros		1,023.61	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		1,874.60	ENERGY CENTER 12/31/2021 02/01/2022	27-13-005-02	Utilities-Gas and Electric	N
	19-521-000-0000-6254		652.41	DINING HALL 12/31/2021 02/01/2022	27-13-006-01	Utilities-Gas and Electric	N
	19-521-000-0000-6254		852.50	NORTH STAR LODGE 12/31/2021 02/01/2022	27-13-007-03	Utilities-Gas and Electric	N
	19-521-000-0000-6254		8.29	PARKING LOT 12/31/2021 02/01/2022	27-13-008-01	Utilities-Gas and Electric	N
	19-521-000-0000-6254		128.64	STAFF RESIDENCE 12/31/2021 02/01/2022	27-13-009-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		3,516.44	5 Transactions			
14812	SCI Broadband/Savage Communications 19-521-000-0000-6220		782.71	PHONE AND INTERNET 03/01/2022 03/31/2022	024-033167	Telephone	N
14812	SCI Broadband/Savage Communications		782.71	1 Transactions			
9820	Sullivan Sr./Michael D. 19-521-000-0000-6360		1,000.00	SPEAKING FEE FOR EVENT.	1	Services, Labor, Contracts	Y
9820	Sullivan Sr./Michael D.		1,000.00	1 Transactions			
521	DEPT Total:		6,322.76	LLCC Administration	4 Vendors	8 Transactions	
522	DEPT			LLCC Education			
9561	Amazon Business 19-522-000-0000-6431		453.53	SCHOOL SUPPLIES	1FXL-CGL9-V6L4	Educational Supplies	N
9561	Amazon Business		453.53	1 Transactions			
9826	Great Lakes Indian Fish & Wildlife 19-522-000-0000-6431		57.25	OJIBWE MATERIALS	0184	Educational Supplies	N
9826	Great Lakes Indian Fish & Wildlife		57.25	1 Transactions			

Aitkin County



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
522	DEPT Total:			510.78	LLCC Education	2 Vendors	2 Transactions	
523	DEPT				LLCC Food			
	9561 Amazon Business							
	19-523-000-0000-6420			307.06	INSULATED GRAVY BOATS (26)	14Y7-NL36-GG7D	Food Service Supplies	N
	9561 Amazon Business			307.06	1 Transactions			
	3810 Paulbeck's County Market							
	19-523-000-0000-6418			64.76	SODA POP FOR EVENT	2262022	Groceries-Students	N
	3810 Paulbeck's County Market			64.76	1 Transactions			
523	DEPT Total:			371.82	LLCC Food	2 Vendors	2 Transactions	
524	DEPT				LLCC Maintenance			
	13934 The Tire Barn							
	19-524-000-0000-6302			65.24	REPLACE TRAILER TIRE	061442	Vehicle Maintenance	N
	13934 The Tire Barn			65.24	1 Transactions			
524	DEPT Total:			65.24	LLCC Maintenance	1 Vendors	1 Transactions	
19	Fund Total:			7,270.60	Long Lake Conservation Center		13 Transactions	

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		62.54	BERGLUND PARK 01/01/2022 01/31/2022	18-51-106-02	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		62.54	1 Transactions			
3950	Public Utilities 21-520-000-0000-6254		35.41	MISS ACCESS-UTILITIES	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		40.75	MISS SHOWER UTILITIES	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		255.02	ACLD UTILITIES	348-00	Utilities-Gas and Electric	N
3950	Public Utilities		331.18	3 Transactions			
520	DEPT Total:		393.72	Parks	2 Vendors	4 Transactions	
21	Fund Total:		393.72	Parks		4 Transactions	

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 22 Coronavirus Relief Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
716	DEPT			American Rescue Plan - COVID			
	9908 Office of the Secretary of State						
	22-716-000-0000-5410		30.00	DATA REQUEST-ARPA FUNDS	STATE 02232022	American Rescue Plan - Federal	N
				02/23/2022 02/23/2022			
	9908 Office of the Secretary of State		30.00	1 Transactions			
716	DEPT Total:		30.00	American Rescue Plan - COVID	1 Vendors	1 Transactions	
22	Fund Total:		30.00	Coronavirus Relief Fund		1 Transactions	
	Final Total:		299,561.69	170 Vendors	259 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	140,890.93	General Fund	
	3	116,120.40	Road & Bridge	
	4	1,990.04	Special Revenue(Unorg R&B,Fire,	
	5	20,543.31	Health & Human Services	
	9	7,927.50	State	
	10	4,395.19	Trust	
	19	7,270.60	Long Lake Conservation Center	
	21	393.72	Parks	
	22	30.00	Coronavirus Relief Fund	
All Funds		299,561.69	Total	Approved by,
			
			

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2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Production Tax, Ambulance, and IT

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT			Central Services			
89079	McGregor Area Ambulance Service 01-044-000-0000-6841	AP	13,000.00	2021 MCGREGOR AREA AMBULANCE 01/01/2021 12/31/2021	2021 AMBO CALL	Ambulance Appropriations	N
89079	McGregor Area Ambulance Service		13,000.00	1 Transactions			
44	DEPT Total:		13,000.00	Central Services	1 Vendors	1 Transactions	
49	DEPT			Information Technologies			
14071	Marco Technologies LLC 01-049-000-0000-6283		150.00	T&M	INV9549808	Programming, Services, Contracts	N
	01-049-000-0000-6283		3,642.93	CISCO FIREPOWER SUPPORT	INV9555346	Programming, Services, Contracts	N
14071	Marco Technologies LLC		3,792.93	2 Transactions			
49	DEPT Total:		3,792.93	Information Technologies	1 Vendors	2 Transactions	
100	DEPT			Recorder			
2386	Information Systems Corp 01-100-195-0000-6625	AP	18,590.00	ASSUREON SYSTEM UPGRADE	25750	Office & Other Equipment-Compliance	N
	01-100-196-0000-6625	AP	15,000.00	ASSUREON SYSTEM UPGRADE	25750	Office & Other Equipment-Recorder's	N
2386	Information Systems Corp		33,590.00	2 Transactions			
100	DEPT Total:		33,590.00	Recorder	1 Vendors	2 Transactions	
1	Fund Total:		50,382.93	General Fund		5 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT			Information Technologies			
	2386 Information Systems Corp						
	02-049-190-0000-6485	AP	15,000.00	ASSUREON SYSTEM UPGRADE	25750	Computer/Technology Supplies	N
	2386 Information Systems Corp		15,000.00	1 Transactions			
49	DEPT Total:		15,000.00	Information Technologies	1 Vendors	1 Transactions	
2	Fund Total:		15,000.00	Reserves Fund		1 Transactions	

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 5 Health & Human Services

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
430	DEPT				Social Services			
	1333 Dell Marketing L.P.							
	05-430-700-4800-6485	AP		2,720.80	DELL LAT 5520 & DOCK (TL JH)	10543129593	Computer/Technology Supplies	N
					12/10/2022 12/10/2022			
	1333 Dell Marketing L.P.			2,720.80	1 Transactions			
430	DEPT Total:			2,720.80	Social Services	1 Vendors	1 Transactions	
5	Fund Total:			2,720.80	Health & Human Services		1 Transactions	

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 12 Townships/Cities/ARDC/Amt

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
932	DEPT			Schools			
	393 ISD 1 Aitkin-Treasurer						
	12-932-000-0000-2047		127,756.00	1ST 1/2 TAC PROD TAX (2021)	02/25/2022	Taconite Production Tax	N
	393 ISD 1 Aitkin-Treasurer		127,756.00	1 Transactions			
932	DEPT Total:		127,756.00	Schools	1 Vendors	1 Transactions	
12	Fund Total:		127,756.00	Townships/Cities/ARDC/Ambulan		1 Transactions	
	Final Total:		195,859.73	6 Vendors	8 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	50,382.93	General Fund
	2	15,000.00	Reserves Fund
	5	2,720.80	Health & Human Services
	12	127,756.00	Townships/Cities/ARDC/Ambulan
	All Funds	195,859.73	Total

Approved by,

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Print List in Order By: 1
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		227.68	Med FSA Claims 2022	40118459	Flex Plan Withdrawals	N
	8410 Bremer Bank		227.68	1 Transactions			
1 Fund Total:			227.68	General Fund	1 Vendors	1 Transactions	
Final Total:			227.68	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	227.68	General Fund
All Funds		227.68	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

ELAN Paid 02/03/2022

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)						
32	01-044-000-0000-6800		3,120.06-	ELAN-Paid 02/03/2022 Allocated		ELAN - Statement Payment	N
29	01-052-000-0000-6405		47.01	Space Heater, Coffee		Office Supplies	N
30	01-053-000-0000-6405		8.89	Space Heater, Coffee		Office Supplies	N
14	01-200-000-0000-6405		18.14	EasyKeys-File Cabinet Keys		Office Supplies	N
15	01-200-000-0000-6405		27.00	HON-File Cabinet Keys		Office Supplies	N
28	01-252-252-0000-6465		31.90	Dictionary/Thesaurus		Prisoner Welfare Supplies	N
27	01-040-021-0000-6405		118.64	MN Drivers Manuals		Office Supplies	N
21	01-122-000-0000-6360		14.99	Zoom Monthly	129321563	Services, Labor, Contracts	N
				01/22/2022 02/21/2022			
17	01-043-000-0000-6240		105.00	MAAO Membership	B Mowers	Dues & License Renewal	N
				01/01/2022 12/31/2022			
9	01-043-000-0000-6240		105.00	MAAO Membership	C Olson	Dues & License Renewal	N
				01/01/2022 12/31/2022			
16	01-043-000-0000-6240		105.00	MAAO Membership	J Hicks	Dues & License Renewal	N
				01/01/2022 12/31/2022			
20	01-043-000-0000-6240		105.00	MAAO Membership	K Studaker	Dues & License Renewal	N
				01/01/2022 12/31/2022			
8	01-043-000-0000-6240		105.00	MAAO Membership	L Tibbetts	Dues & License Renewal	N
				01/01/2022 12/31/2022			
31	01-043-000-0000-6240		105.00	MAAO Membership	M Dangers	Dues & License Renewal	N
				01/01/2022 12/31/2022			
18	01-043-000-0000-6240		105.00	MAAO Membership	S Mello	Dues & License Renewal	N
				01/01/2022 12/31/2022			
19	01-043-000-0000-6240		105.00	MAAO Membership	S Parenteau	Dues & License Renewal	N
				01/01/2022 12/31/2022			
23	01-043-000-0000-6268		225.00	Residential Assessing 101	S Parenteau	Staff Training, Development	N
				03/09/2022 03/10/2022			
7	01-043-000-0000-6240		105.00	MAAO Membership	S Westerlund	Dues & License Renewal	N
				01/01/2022 12/31/2022			
5462	Bremer Bank (Elan ACH)		1,683.49-	18 Transactions			
1 Fund Total:			1,683.49-	General Fund	1 Vendors	18 Transactions	

KMR1
2/18/22 9:19AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	5462 Bremer Bank (Elan ACH)						
11	03-303-000-0000-6417		646.95	Carburetor - Chipper	1-109986	Shop/Building Maintenance	N
10	03-301-000-0000-6500		12.81	Charging Cords	1212413-695224	R&B Supplies and Materials	N
13	03-303-000-0000-6521		203.45	Orange Mesh Fabric	1472677	Maintenance Supplies	N
12	03-303-000-0000-6241		184.00	Carter Recertification	2395569-X1W2C8	Registration Fee	N
	5462 Bremer Bank (Elan ACH)		1,047.21	4 Transactions			
3 Fund Total:			1,047.21	Road & Bridge	1 Vendors	4 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

5 Health & Human Services

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	5462 Bremer Bank (Elan ACH) 05-400-450-0451-6360			4.99	Ship - HC Wix 01/26/2022		Services, Labor, Contracts	N
6	05-430-700-4800-6241			135.00	MGS - Annual Conf (TL) 01/24/2022		Meeting/Conference Registration Fee	N
4	05-430-710-3190-6020			34.26	Bowling Visit 01/25/2022	63841935	Court Related Services & Activities	N
3	05-430-710-3670-6020			25.25	PSOP - Amazon incentive 01/14/2022	63843927	PSOP - Parent Support Outreach Servi	N
5	05-430-710-3930-6020			39.01	Gas 01/27/2022 01/27/2022	63851928	General Case Management	N
1	05-430-760-3980-6020			42.00	Bkgrd checks - Adult FC 01/26/2022	64122903	Licensing & Resource Development	N
	5462 Bremer Bank (Elan ACH)			280.51	6 Transactions			
5 Fund Total:				280.51	Health & Human Services	1 Vendors	6 Transactions	

KMR1
2/18/22 9:19AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	5462 Bremer Bank (Elan ACH)							
26	10-923-000-0000-6268			110.00	Forestry & Wildlife Practice R		Staff Training, Development	N
24	10-923-000-0000-6590			55.99	Aprilaire Furnace Filter		Repair & Maintenance Supplies	N
25	10-923-000-0000-6335			144.78	SkiDoo Oil	3x48.26	Gas/Vehicle Fuel Charges	N
	5462 Bremer Bank (Elan ACH)			310.77	3 Transactions			
10 Fund Total:				310.77	Trust		1 Vendors	3 Transactions

KMR1
 2/18/22 9:19AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
22	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6240		45.00	NANFA Membership		Membership/Dues/Association Fees	N
	5462 Bremer Bank (Elan ACH)		45.00	1 Transactions			
19 Fund Total:			45.00	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			0.00	5 Vendors	32 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-1,683.49	General Fund
	3	1,047.21	Road & Bridge
	5	280.51	Health & Human Services
	10	310.77	Trust
	19	45.00	Long Lake Conservation Center
All Funds		0.00	Total

Approved by,

.....

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Camping Refund #5087

KMR1
2/22/22 9:18AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 21-520-000-0000-5510		60.00	Camping Refund	#5087 Lake	Co. Parks Campground Fees	N
	8410 Bremer Bank		60.00	1 Transactions			
21 Fund Total:			60.00	Parks	1 Vendors	1 Transactions	
Final Total:			60.00	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	60.00	Parks
All Funds		60.00	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Banking/Invest/Analysis Fee

KMR1
2/23/22 1:13PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-042-000-0000-6360			978.27	Banking/Invest/Analysis Fee		Services, Labor, Contracts	N
	8410 Bremer Bank			978.27	1 Transactions			
1 Fund Total:				978.27	General Fund	1 Vendors	1 Transactions	
Final Total:				978.27	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	978.27	General Fund
All Funds	978.27	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims #40128665

Participant Fees #15983368

KMR1
2/24/22 9:19AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
3	01-044-904-0000-6379		686.10	Participant Fees - February	15983368	Flex Services, Labor, Etc.	N
1	01-044-904-0000-6360		208.34	Dep Care FSA Claims 2021	40128665	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		25.44	Med FSA Claims 2022	40128665	Flex Plan Withdrawals	N
	8410 Bremer Bank		919.88	3 Transactions			
1 Fund Total:			919.88	General Fund	1 Vendors	3 Transactions	
Final Total:			919.88	1 Vendors	3 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	919.88	General Fund
	All Funds	919.88	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims paid 03/02/2022

WLC1
3/2/22 11:05AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
1	01-044-904-0000-6360		208.34	Dep Care FSA 2021	401388535	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		229.04	Med FSA 2022	401388535	Flex Plan Withdrawals	N
	8410 Bremer Bank		437.38	2 Transactions			
1 Fund Total:			437.38	General Fund	1 Vendors	2 Transactions	
Final Total:			437.38	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	437.38	General Fund
All Funds	437.38	Total

Approved by,

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Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Departmental Policy-Highway Department

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Bobbie Danielson	Department: Human Resources
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

This policy is unique to the Highway Department. At times severe weather conditions dictate that two members of the leadership team (FLSA Exempt Highway Maintenance Supervisor and Assistant Highway Maintenance Supervisor) are required to work on holidays and/or days observed as holidays. The supervisors flex their schedules to the greatest extent possible, but are not always able to flex time worked on holidays because they continue to lead the large returning work crew following each weather-related event. This departmental policy is implemented to recognize the additional time "beyond 2 hours" that the Highway Maintenance Supervisor and Assistant are required to work on holidays and/or days observed as holidays due to unforeseen weather-related conditions. This policy does not extend to other days or to other members of the county's leadership team who are typically off work on holidays or who would typically work 2 hours or less on holidays.

When required to work more than 2 hours on holidays or days observed as holidays, the FLSA Exempt positions of Highway Maintenance Supervisor and Assistant Highway Maintenance Supervisor will be paid a stipend equal to double time pay when they work on the calendar day on which a Major Holiday falls. The term "major holiday" is defined to include New Year's Day, Memorial Day, Independence Day, Veterans Day and Christmas Day. They will be paid a stipend equal to time-and-one-half hourly pay for all hours worked on the following (non-major) holidays: Martin Luther King Day, President's Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, the afternoon of Christmas Eve when it falls on a Monday through Thursday (up to 4 hours), or on days that major holidays are observed by policy because the holiday fell on a Saturday or Sunday.

Example: If New Year's Day falls on a Sunday and is observed by policy on Monday, and the supervisor is required to work 5 hours on Sunday and 4 hours on Monday due to snow or other weather-related conditions, he will be paid as follows:
 *8 hours Holiday pay at Regular rate on Monday, the day New Year's Day holiday is observed.
 *3 hours stipend (taxable cash) equal to double time hourly pay on Sunday (actual day of the major holiday). Note, the first 2 hours of work on this date are not paid.
 *2 hours stipend (taxable cash) equal to time-and-one-half hourly pay on Monday (day the holiday is observed). Note, the first 2 hours of work on this date are not paid.

For the purpose of this policy, the employee's hourly pay equivalent will be calculated by dividing their annual salary by 2,080 hours.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approval of above changes to the Highway Department Policy

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No Please Explain:



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Office 365 Annual Licensure

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Chris Sutch		Department: IT Department
Presenter (Name and Title): Chris Sutch, IT		Estimated Time Needed: 0 Minutes
Summary of Issue: Yearly Microsoft Office 365 Government Computing Cloud licensing fees. This is for the period April 2022 - April 2023 Exchange Online Plan 1 GCC \$12,240 Exchange Online Archiving \$9,180 Office 365 Plan G3 \$8,832 Azure AD Prem P2 \$510		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve annual renewal for O365 GCC in the amount of \$30,762		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ \$30,762.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> The G3 license is split by department - Land responsible for \$4416, Road&Bridge \$2484, Auditor \$552, Remainder of 23,310 is paid out of IT budget.		

Legally binding agreements must have County Attorney approval prior to submission.



QUOTE

as of 2/16/2022

Bill to:

Aitkin County, MN
217 2nd Street NW
Aitkin, MN 56431

Ship to:

Aitkin County, MN
217 2nd Street NW
Aitkin, MN 56431

Reseller (Remit To):

LiftOff LLC
Attn: Ron Braatz
1667 Patrice Circle
Crofton, MD 21114

Terms:

Due on Receipt

Payment Options:

ACH Payment (preferred) or check

Quote Description

G SKU Item Name	Part Number	Term in Months	Price/User/Month	Licenses	Cost/Year
Exchange Online Plan 1 GCC	3MS-00001	12	4.00	255	\$12,240.00
Exchange Online Archiving GCC	4ES-00001	12	3.00	255	\$9,180.00
Office 365 Plan G3	AAA-11894	12	23.00	32	\$8,832.00
Azure AD Prem P2	MQN-00001	12	8.50	5	\$510.00
Audio Conferencing	LK3-00001	12	0.00	10	\$0.00
LiftOff Licensing Benefits	-	-	-	-	INCLUDED

Total: \$30,762.00

***LIFT OFF LICENSING BENEFITS:** As a valued licensing customer, LiftOff offers you a range of free, ongoing services to your organization. This includes: Access to our library of Office 365 Admin best practice documents, our library of end-user training videos, AD Connect support including re-installations and troubleshooting, invitations to our Office 365 Security webinars and access to the recordings, limited free consultations on implementation processes like the "Office Deployment Tool", annual Office 365 health check-ups and security check-ups, and support for compliance/retention features including ongoing training to staff that need to conduct compliance retention searches.

Pricing Information:

- All prices are displayed in United States Dollars.
- Product and pricing data are updated frequently and may change without notice.
- Pricing valid for 14 days
- License orders are paid up front, are non-refundable, and are one-year licenses that renew each year.
- License reductions, upgrades, or cancellations may only occur at the annual renewal date.

In order to proceed, send a Purchase Order to 365licensing@liftoffonline.com. Once we have the Purchase Order, we will order the licenses from Microsoft. We will immediately invoice the full amount when we place the order.

Customer Terms for Cloud Services Agreement US Public Sector

This agreement is between **LiftOff LLC** (“we”, “us”, and “our”) and **Aitkin County, MN** (“you” and “your”). It is effective when we accept it. Key terms are defined in § 8.

1. General.

Right to use. You may access and use Office 365, and install and use a Client (if any) included with your Subscription, only as described in this agreement. All other rights are reserved.

Acceptable use. You will use Office 365 only per the AUP. You will not use Office 365 in any way that infringes a third party’s patent, copyright, or trademark or misappropriates its trade secret. You may not reverse engineer, decompile, work around technical limits in, or disassemble Office 365, except if applicable law permits despite this limit. You may not rent, lease, lend, resell, transfer, or host Office 365 to or for third parties.

Compliance. You will comply with all laws and regulations applicable to your use of Office 365. In providing Office 365, we and our Providers will comply with all laws and regulations (including applicable security breach notification law) that generally apply to IT service providers. You will obtain any consents required: (1) to allow you to access, monitor, use, and disclose user data; and (2) for us to provide Office 365. If you are an educational institution, you will obtain any parental consent for end users’ use of Office 365 as required by applicable law.

Customer Data. Customer Data is used only to provide you Office 365. This use may include troubleshooting to prevent, find and fix problems with Office 365’s operation. It may also include improving features for finding and protecting against threats to users. Neither we nor our Providers will derive information from Customer Data for any advertising or other commercial purposes. We will enable you to keep Customer Data separate from consumer services. Customer Data will not be disclosed unless required by law or allowed by this agreement. Your contact information may be provided so that a requestor can contact you. If law requires disclosure, we will use commercially reasonable efforts to notify you, if permitted. Customer Data may be transferred to, and stored and processed in, any country we or our Providers maintain facilities, unless you provision your tenant in the United States, If you do, Microsoft will provide Office 365 from data centers in the United States, and storage of the following customer data at rest will be located in data centers only in the United States: (i) Exchange Online mailbox content (e-mail body, calendar entries, and the content of e-mail attachments), and (ii) SharePoint Online site content and the files stored within that site.

Changes. Office 365 may be changed periodically, after which you may need to agree to new terms. You may be required to run a client software upgrade on devices using Office 365 after a change to maintain full functionality.

Use rights. Use rights specific to Office 365 are posted online at the link to the AUP.

2. Confidentiality and Security.

We and our Providers will (a) maintain appropriate technical and organizational measures, internal controls, and data security routines intended to protect Customer Data against accidental loss or change, unauthorized disclosure or access, or unlawful destruction and (b) not disclose Customer Data, except as required by law or expressly allowed. Neither party will make any public statement about this agreement's terms without the other's prior written consent.

3. Term, Termination, and Suspension.

Term and termination. This agreement will remain in effect for three years subject to your right under applicable law to terminate for convenience.

Customer Data. You may extract Customer Data at any time. If your Subscription expires or terminates, we will keep your Customer Data in a limited account for at least 90 days so you may extract it. We may delete your Customer Data after that.

Regulatory. If a government rule or regulation applies to us or our Providers, but not generally to other businesses, and makes it difficult to operate Office 365 without change, or we or our Providers believe this agreement or Office 365 may conflict with the rule or regulation, we may change Office 365 or terminate the agreement. If we change Office 365 to come into compliance, and you do not like the change, you may terminate.

Suspension. We may suspend use of Office 365: (1) if reasonably needed to prevent unauthorized Customer Data access; (2) if you do not promptly respond under §5 to intellectual property claims; or (3) for non-payment; or (4) if you violate the AUP. A suspension will be in effect only while the condition or need exists and, if under clause (1) or (2), will apply to the minimum extent necessary. We will notify you before we suspend, unless doing so may increase damages. We will notify you at least 30 days before suspending for non-payment. If you do not fully address the reasons for suspension within 60 days after we suspend, we may terminate your Subscription.

4. Limited warranty; disclaimer.

We warrant that Office 365 will meet the SLA terms during the Subscription; your only remedy for breach of warranty is stated in the SLA. *We provide no (and disclaim to the extent permitted by law any) other warranties, express, implied, or statutory, including warranties of merchantability or fitness for a particular purpose.*

5. Duty to protect.

Defense. We or our Providers will defend you against any claims made by an unaffiliated third party that Office 365 infringes its patent, copyright, or trademark or misappropriates its trade secret.

Remedies. If we or our Providers reasonably believe that a claim under §5 may bar your use of Office 365, we or our Providers will seek to: (1) obtain the right for you to keep using it; or (2) modify or replace it with a functional equivalent and notify you to stop use of the prior version. If these options are not commercially

reasonable, we or our Providers may terminate your rights to Office 365 and refund any payments for unused Subscription rights.

Other obligations. To the extent permitted by law, you will (1) notify us promptly of a claim under this §5 and (2) allow us or our Providers to assist in your defense or settlement. You will provide reasonable help to defend. We or our Providers will reimburse you for reasonable out-of-pocket expenses incurred in giving that help and pay the amount of any resulting adverse final judgment (or settlement the protecting party consents to). Neither we nor our Providers will be bound by any settlement to which we do not agree in writing, this § 5 provides the exclusive remedy for these claims.

Limits. The obligations of us and our Providers in this §5 won't apply to a claim or award based on: (1) Customer Data; (2) software not provided by us or our Providers; (3) modifications you make to Office 365, or materials you provide or make available as part of using Office 365; (4) your combination of Office 365 with, or damages based on the value of, a product, data, or business process not provided by us or our Providers; or (5) your use of a Microsoft trademark without their express, written consent, or your use of Office 365 after being notified to stop due to a third-party claim.

6. Limited liability.

Each party's (and our Providers') maximum aggregate liability for any claim related to this agreement is limited to direct damages up to the fees that you paid for Office 365 during the 12 months before the claim arose (or \$5,000.00 if you paid no fees). *Neither party nor our Providers will be liable for lost revenues or indirect, special, incidental, consequential, punitive, or exemplary damages, even if the party knew they were possible.* The limits and exclusions in this §6 apply to the extent permitted by law, but do not apply to (1) obligations under §5; or (2) intellectual property infringement or misappropriation.

7. Agreement mechanics.

You must send notice by regular mail, return receipt requested, to the address on the Portal (effective when delivered). We may email notice to your account administrators (effective when sent). You may not assign this agreement, or any right or duty under it. If part of this agreement is held unenforceable, the rest remains in force. Failure to enforce this agreement is not a waiver. The parties are independent contractors. This agreement does not create an agency, partnership, or joint venture. This agreement is governed by the laws applicable to Customer, without regard to conflict of laws. This agreement (including the SLA and AUP) and our price sheet are the parties' entire agreement on this subject and supersedes any concurrent or prior communications. Agreement terms that require performance, or apply to events that may occur, after termination or expiration will survive, including §5. Office 365 and the Client are subject to U.S. export jurisdiction. You must comply with the U.S. Export Administration Regulations, the International Traffic in Arms Regulations, and end-user, end-use, and destination restrictions. For more information, see <http://www.microsoft.com/exporting/>. Our Providers may deliver Office 365, and the rights granted to us also apply to them.

8. Definitions.

"AUP" means the acceptable use policy at <http://www.microsoftvolumelicensing.com/Downloader.aspx?DocumentId=5502>.

"Client" means device software that we or our Providers provide you with Office 365.

"Customer Data" means all data, including all text, sound, or image files that are provided to us or our Providers by, or on behalf of, you through your use of Office 365.

“Office 365” means (1) Exchange Online, Exchange Online Archiving, SharePoint Online, Lync Online, and Office Web Apps included in Office 365 Enterprise Plans E1, E2, E3, E4, K1, and K2; and Office 365 Government Plans G1, G2, G3, G4, K1, and K2; and (2) Exchange Online Archiving; Exchange Online Protection; Exchange Online Plans 1, 2, Basic, and Kiosk; SharePoint Online Plans 1, 2, and Kiosk; Office Web Apps Plans 1 and 2; and Lync Online Plans 1, 2, and 3.

“Portal” means the Online Services Portal for Office 365 (see <http://www.microsoft.com/online>).

“Providers” means our affiliates, licensors, and suppliers, including Microsoft and its applicable affiliates.

“SLA” means the service level commitments we or our Providers make regarding delivery and performance of Office 365 (see <http://www.microsoft.com/licensing/contracts>).

“Subscription” means an order for a quantity of Office 365.



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: LG220 Application for Exempt Permit - Wealthwood Rod and Gun Club

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: ally M. Huhta	Department: Auditor's
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:
LG220 Application for Exempt Permit - Wealthwood Rod and Gun Club

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
See attached Proposed Resolution

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20220308-xxx

LG220 Exempt Permit-Wealthwood Rod & Gun Club

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Wealthwood Rod & Gun Club, at the following location – Wealthwood Rod & Gun Club, which has an address of 23573 420th Place, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for Raffle – October 1, 2022)

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of March 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of March 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Establish Precincts and Polling Places - Unorg Townships

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Kathleen Ryan	Department: Auditor
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Presenter (Name and Title): Kathleen Ryan, CFO	Estimated Time Needed:
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Summary of Issue:

Due to redistricting townships and cities need to reestablishing their precinct boundaries and polling places. The County is responsible to take this action for the unorganized townships. Please see the attached resolution which establishes the precincts and polling places for the unorg townships.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

2022 Election activity has been budgeted.

By Commissioner: xx

20220308-xxx

Establish Precincts and Polling Places-Unorg Townships

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute 204B.14, subd. 3(d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners, acting on behalf of the unorganized townships in Aitkin County reestablishes the boundaries of the voting precincts as they currently exist and designates the polling place as follows:

Precinct:

Location:

NE Aitkin Unorganized Precinct
(51-22 & 52-22)

Mail Ballot
Government Center
307 2nd Street NW, Aitkin, MN

Unorganized Township 45-24

Mail Ballot
Government Center
307 2nd Street NW, Aitkin, MN

Unorganized Township 47-24

Mail Ballot
Government Center
307 2nd Street NW, Aitkin, MN

NW Aitkin Unorganized Precinct
(52-27, 51-27, 50-27, 49-27,
48-27, 52-24, 52-25, 51-25,

Mail Ballot
Government Center
307 2nd Street NW, Aitkin, MN

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of March 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of March 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2P
Agenda Item #

Requested Meeting Date: 03/08/2022

Title of Item: Sponsorship to MCIT

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida		Department: Sheriff
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Aitkin Itasca Mille Lacs Violent Crime Enforcement Team (VCET) is seeking sponsorship to Minnesota Counties Intergovernmental Trust for the purpose of obtaining property/casualty and general liability coverage.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend sponsoring VCET		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> It is funded through the VCET budget.		

By Commissioner: xx

20220308-xxx

Sponsorship of the Aitkin Itasca Mille Lacs VCET

WHEREAS, Aitkin County is a member of the Minnesota Counties Intergovernmental Trust; and

WHEREAS, a current member of the Minnesota Counties Intergovernmental Trust must sponsor a new entity for membership; and

WHEREAS, the Aitkin Itasca Mille Lacs VCET desires to become a member for the purpose of obtaining property/casualty and general liability coverage.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County sponsors the Aitkin Itasca Mille Lacs VCET for membership in Minnesota Counties Intergovernmental Trust.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of March 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of March 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2Q
Agenda Item #

Requested Meeting Date: 03/08/2022

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sheriff Dan Guida	Department: Sheriff
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Presenter (Name and Title): Sheriff Dan Guida	Estimated Time Needed:
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Summary of Issue:

The Palisade Fire Department has made a \$200.00 donation to the all-volunteer Aitkin County Search & Rescue group to assist with equipment purchases.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend accepting donation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No **Please Explain:**



Board of County Commissioners Agenda Request

2R
Agenda Item #

Requested Meeting Date: 03/08/2022

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

Submitted by: Sheriff Dan Guida	Department: Sheriff
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Presenter (Name and Title): Sheriff Dan Guida	Estimated Time Needed:
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Summary of Issue:

The Aitkin Lions Club has made a donation to the all-volunteer Aitkin County Search & Rescue group to assist with equipment purchases.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend accepting donation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Mississippi River Grand Rapids 1W1P Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Steve Hughes		Department: Aitkin County SWCD
Presenter (Name and Title): Steve Hughes SWCD District Manager		Estimated Time Needed: 15 minutes
Summary of Issue: <p>Aitkin and 4 other counties share the Upper Mississippi River (Grand Rapids) watershed. The affected counties are working together to apply for a planning grant to complete the 1 watershed 1 plan process for this watershed. A very large portion of Aitkin County is in this watershed, as shown on the enclosed map.</p> <p>We are requesting that the County Board adopt the enclosed resolution to approve staff to apply for 1 Watershed 1 Plan funds.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: 		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Continued County Commissioner, County staff, SWCD Board, and SWCD staff time.		

**Resolution to support a Mississippi River – Grand Rapids Watershed
One Watershed, One Plan**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties and soil and water conservation districts within the Mississippi River – Grand Rapids Watershed (Hydrologic Unit Code 07010103), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Aitkin County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Aitkin County welcomes the opportunity to collaborate with the counties and soil and water conservation districts within the Mississippi River – Grand Rapids Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that Aitkin County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties and soil and water conservation districts, within the Mississippi River – Grand Rapids Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Certificate of Recording Officer

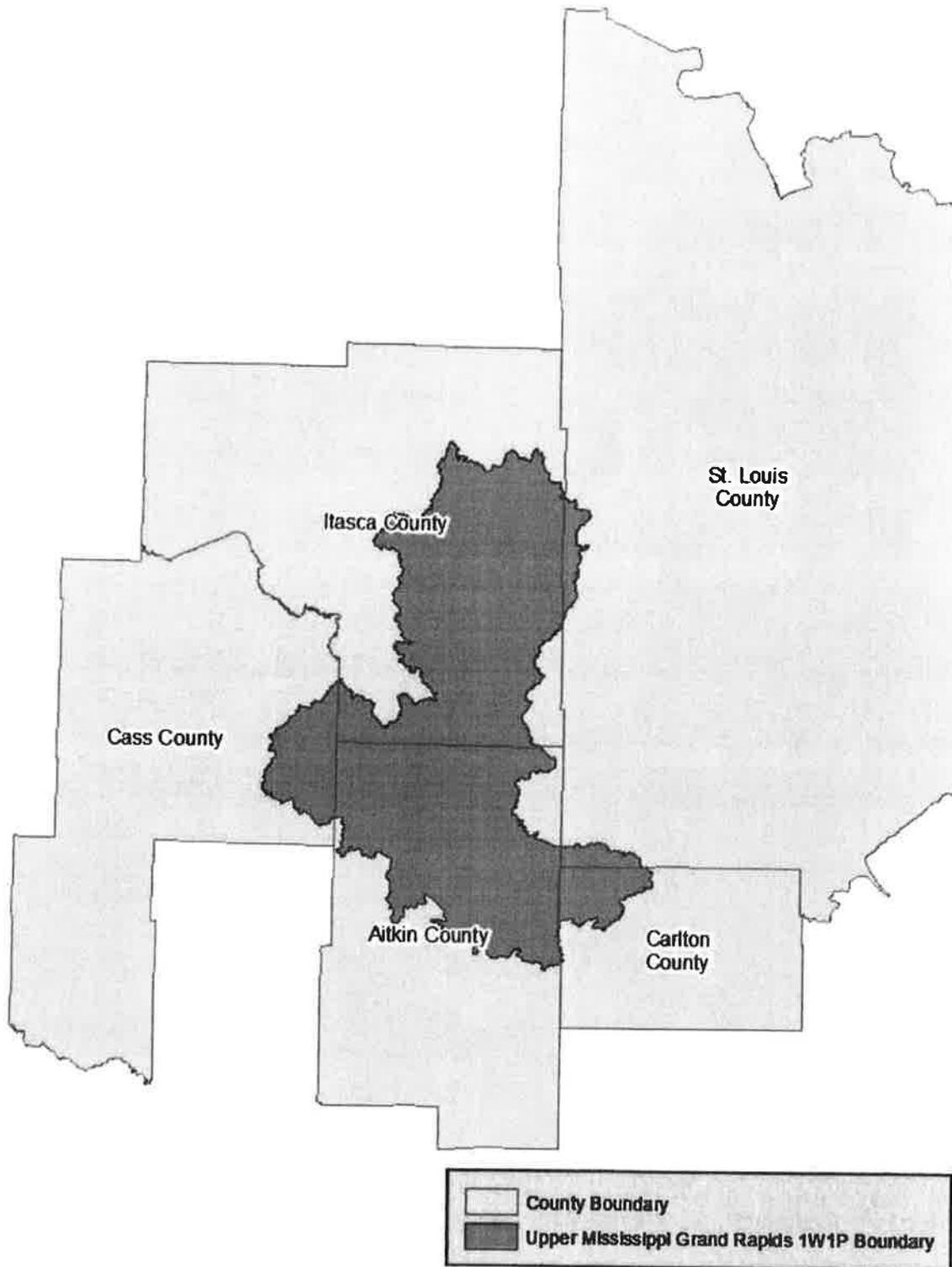
I, the undersigned hereby certify that the foregoing is true and correct copy of the resolution adopted by the Aitkin County at its regular monthly board meeting held on this the < DATE > ,

And that I am duly authorized to execute this certificate.

Aitkin County Administrator

(Signature)

Mississippi River Grand Rapids Watershed Planning Boundary Hydrologic Unit Code (07010103)





Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: HAVA Grant Application

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Chris Sutch		Department: IT
Presenter (Name and Title): Chris Sutch, IT Manager		Estimated Time Needed: 5 Minutes
Summary of Issue: <p>The Office of the Minnesota Secretary of State (OSS) is currently soliciting applications from counties for grants under the 2022 Help America Vote Act (HAVA) Grants Program.</p> <p>While the Official Deadline for application has passed, Aitkin County has been granted an extension to complete the application process.</p> <p>The Aitkin County IT department intends to utilize these funds to add additional security cameras to the Judicial and Government Center grounds & buildings.</p>		
Alternatives, Options, Effects on Others/Comments: <p>The HAVA Grants Program does not require counties to match any amount of funding to be eligible to receive a grant award amount.</p>		
Recommended Action/Motion: <p>Adopt resolution authorizing The Aitkin County Auditor's office and Information Technology Department to apply for the HAVA grant from the MN Secretary of State.</p>		
Financial Impact: <p>Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i></p>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220308-xxx

HAVA Grant

WHEREAS, The Office of the Minnesota Secretary of State (OSS) is currently soliciting applications from jurisdictions for grants to purchase voting equipment.

WHEREAS, Each county shall initially be eligible for the following maximum HAVA grant distribution amount: \$20,000 flat-rate per county + \$.287 per Voting Age Population as captured by tile 2020 U.S. Census

WHEREAS, Undistributed funds (funds not requested by counties, or funds allocated to counties for which prerequisites are not completed), as well as unspent and returned funds from counties will be subject to follow-on redistribution per a to-be- determined "2nd round" formula.

WHEREAS, The HAVA Grants Program does not require counties to match any amount of funding to be eligible to receive a grant award amount.

WHEREAS, HAVA Grants Program funds may be used by counties for any improvements or enhancements to accessibility or security of elections. OSS interprets the statutory language to extend to wider IT / network/ and physical security and accessibility improvements and enhancements to county environments (virtual and physical), so long as elections functions are covered within. While OSS may be consulted on potential uses under consideration, counties are expected and encouraged to make autonomous decisions on applicability based on statutory language, and be prepared to defend and justify those decisions if audited. Of note, HAVA Grants Program funding may be applied to meet county matching requirements under the Voting Equipment Grants Authorization (VEGA) Program.

NOW THEREFORE, BE IT RESOLVED that the grant application in tile form presented to this board and to be submitted to tile Office of the Secretary of State is hereby approved; and

THEREFORE, BE IT RESOLVED that the grant application in the form presented to this board and to be submitted to the Office of tile Secretary of State is hereby approved; and

BE IT FURTHER RESOLVED that tile Board directs application for any unused HAVA grant funds to be determined at a later date on the purposes for which the grant is received; and

BE IT FURTHER RESOLVED that the chief elections officer of the County and staff are directed to submit this approved grant application at the earliest opportunity; and

BE IT FURTHER RESOLVED that when the grant agreement is provided to the chief elections officer of the county, Kathleen Ryan Chief Financial Office for Aitkin County, and Elections Supervisor, that person is delegated the authority to execute that agreement and return it to tile Office of the Secretary of State without further approval by this Board.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of March 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of March 2022

Jessica Seibert
County Administrator

2022 Application for Help America Vote Act (HAVA) Grants Program to Minnesota Counties

In accordance with the requirements of
Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 41

Minnesota Secretary of State Steve Simon

Contents

- A. Overview / General Information
- B. Contact Information
- C. Prerequisites Descriptions and Completion Details
- D. OSS Election Security / Network Defense Capabilities Questionnaire
- E. Funding Information
- F. Certification

Section A. Overview - General Information

The Office of the Minnesota Secretary of State (OSS) is currently soliciting applications from counties for grants under the 2022 Help America Vote Act (HAVA) Grants Program.

During its 2021 1st Special Session, the Minnesota Legislature, via Chapter 12, Article 1, Sec. 41, directed the distribution of \$3 million from federal Help America Vote Act (HAVA) appropriations as grants to political subdivisions. Per statute, these funds must be used to improve accessibility to, implement security improvements for elections systems for, and/or fund other activities to improve the security of, federal elections. Regularly scheduled state elections in Minnesota are also federal elections.

Upon completion of the prerequisites as described in "Tab C.", each county shall initially be eligible for the following maximum HAVA grant distribution amount:

\$20,000 flat-rate per county + \$.287 per Voting Age Population as captured by the 2020 U.S. Census

Undistributed funds (funds not requested by counties, or funds allocated to counties for which prerequisites are not completed), as well as unspent and returned funds from counties will be subject to follow-on redistribution per a to-be-determined "2nd round" formula.

To assist in identifying potential security gaps against which these and potential future funds could be applied, and to ensure counties are aware and taking advantage of free services and support available from state, federal, and other partners, counties must complete, and certify to the completion of, the program prerequisites described herein in "Tab C." to be eligible to receive these HAVA grant funds. Counties may request, via thorough written justification, excusal from any of the "Tab C" prerequisites based on lack of technical applicability, or county already employing/recently completed the same or similar capability. Excusal will not be considered for reasons related to insufficient staff time or expertise to complete prerequisites, or for similar reasons.

The HAVA Grants Program **does not require** counties to match any amount of funding to be eligible to receive a grant award amount.

HAVA Grants Program funds may be used by counties for any improvements or enhancements to accessibility or security of elections. OSS interprets the statutory language to extend to wider IT / network / and physical security and accessibility improvements and enhancements to county environments (virtual and physical), so long as elections functions are covered within. While OSS may be consulted on potential uses under consideration, counties are expected and encouraged to make autonomous decisions on applicability based on statutory language, and be prepared to defend and justify those decisions if audited. Of note, HAVA Grants Program funding may be applied to meet county matching requirements under the Voting Equipment Grants Authorization (VEGA) Program.

OSS has determined that expenses related to ePollbooks do not constitute improvements to security or accessibility, and are not an appropriate use of HAVA Grants Program funding. Similarly, improvements merely for convenience (i.e. upgrade of central count capability, updated Election Management System with same underlying operating system, etc.) also do not constitute improvements to security or accessibility, and are also not appropriate uses of this funding. This list of limitations should not be considered exhaustive.

Completed HAVA Grants Program applications must be received by the Office of the Minnesota Secretary of State by 4:00 p.m. on Monday, 31 January, 2022. Anticipated award date for funds is Friday, 18 March, 2022. Funds are expected to be used for the purposes described above in advance of, and in preparation for the 08 November, 2022 Minnesota Statewide General Election. Specific details on final end-date for expenditure of funds, follow-on reporting related to all expended funds, and process and dates for returning awarded, but unused funds to the Office of the Minnesota Secretary of State will be provided in separate, forthcoming guidance.

In order to apply for these funds, counties must answer all questions fully and completely on this application. Click on the applicable tabs below to provide the required information to complete this application. All county applications must include a resolution from the county board of commissioners approving the application for these funds.

Section B. Contact Information

County	Aitkin County
Name of county Election Leader Submitting Application:	Kathleen Ryan
Full title of county Election Leader Submitting Application:	Chief Deputy Auditor / CFO
Name / full title of county IT Leader that has assisted in preparation of this application, and with completion of all required prerequisites:	Eric Van Drew
Mailing Address of Election Leader Submitting Application: (Street/P.O. Box)	Aitkin Couty 307 2nd Street NW Room 121 Aitkin, MN 56431
City	Aitkin
State	MN
Zip Code	56431
E-Mail Address of Election Leader Submitting Application:	kathleen.ryan@co.aitkin.mn.us
Phone:	218-927-7265
FAX:	n/a
Federal Tax ID # of Jurisdiction:	41-6005749

Section C. Prerequisites

Mandatory:		
<u>1. Complete the Nationwide Cyber Security Review (NCSR) (found here)</u>		
	Typed name and title of county IT Leader completing NCSR:	Eric Van Drew
	Date NCSR Completed:	2/14/2022
	Date NCSR system-generated completion certificate forwarded to bill.ekblad@state.mn.us:	2/17/2022
2. Schedule* a Virtual Service Review (VSR) with Elections Infrastructure - Info Sharing and Analysis Center (EI-ISAC) Minnesota Account Manager, Paul Jones (paul.jones@cisecurity.org)		
	Scheduled date of VSR:	2/17/2022
	Typed name and title of county Elections Leader that will attend VSR:	Kathleen Ryan
	Typed name and title of county IT Leader that will attend VSR:	Chris Sutch
3. Schedule* a virtual discussion with MN.IT SOC Cyber Navigator (Pete Alsis, peter.alsis@state.mn.us) to discuss the Statewide Security Monitoring Initiative (SSMI) and other MN.IT security support available to Minnesota counties.		
	Scheduled date of MN.IT SOC Cyber Navigator virtual discussion:	02.23.2022
	Typed name and title of county IT Leader that will attend MN.IT SOC Cyber Navigator virtual discussion:	Eric Van Drew
* Required engagements with EI-ISAC and MN.IT must be scheduled prior to formal application for HAVA grant funds, and completed prior to expected award date of funds, (i.e. no later than 15 March, 2022)		
4. Complete OSS Election Security / Network Defense Capabilities Questionnaire (Tab D.)		

	Typed name and title of county IT Leader that has completed Tab D:	Eric Van Drew
"Menu" Options:		
Complete one of "A" or "B" below:		
A. EI-ISAC's "Election Infrastructure Assessment Tool" (EIAT - found here)		
	If this option selected, Typed name and title of county Elections Leader that completed EIAT:	
	Typed name and title of county IT Leader that assisted with completion of EIAT:	
	Date EIAT Completed:	
	Date EIAT system-generated completion certificate (or similar) forwarded to bill.ekblad@state.mn.us:	
B. CISA's "Election Risk Profile Tool" (ERPT - found here)		
	If this option selected, typed name and title of county Elections Leader that completed ERPT:	Kathleen Ryan
	Typed name and title of county IT Leader that assisted with completion of ERPT:	Chris Sutch
	Date ERPT Completed:	2/22/2022
	Date ERPT system-generated completion certificate (or similar) forwarded to bill.ekblad@state.mn.us:	2/25/2022
<u>Request / schedule* any two of A through D CISA Cyber Hygiene Services listed below (details for all found here):</u>		
A. Vulnerability Scanning (highly recommended as most valuable, and readily available service)		
	If this option selected, typed name and title of county IT Leader that requested CISA Vulnerability Scanning services:	Chris Sutch, IT Manager

	Date of e-mail request to vulnerability_info@cisa.dhs.gov (cc: bill.ekblad@state.mn.us) requesting CISA Vulnerability Scanning services:	3/1/2022
	Expected begin date for CISA Vulnerability Scanning services (if known, from CISA):	
B. Web Application Scanning (also readily available)		
	If this option selected, typed name and title of county IT Leader that requested CISA Web Application Scanning services:	
	Date of e-mail request to vulnerability_info@cisa.dhs.gov (cc: bill.ekblad@state.mn.us) requesting CISA Web Application Scanning services:	
	Expected begin date for CISA Web Application Scanning services (if known, from CISA):	
C. Phishing Campaign Assessment (long lead-time to completion)		
	If this option selected, typed name and title of county IT Leader that requested CISA Phishing Campaign Assessment services:	Chris Sutch, IT Manager
	Date of e-mail request to vulnerability_info@cisa.dhs.gov (cc: bill.ekblad@state.mn.us) requesting CISA Phishing Campaign Assessment services:	3/1/2022
	Expected begin date for CISA Phishing Campaign Assessment services (if known, from CISA):	
D. Remote Penetration Test (long lead-time to completion)		

Section D. OSS Election Security / Network Defense Capabilities Questionnaire

Instructions: In a paragraph or less (per topic below), a county IT Leader with in-depth knowledge of the county's overall network security environment should address each topic. Responses should be from the overall county network perspective, not just as may relate to elections-related systems. Additionally, responses should address all elements posed within the questions, but may expand beyond, as required to convey all required context. Responses may be entered directly into corresponding cells of this grant application spreadsheet (preferred), or attached as a separate MS Word document to the final grant application e-mail, alongside this spreadsheet. All responses will be treated by OSS as "Security Data" and protected from public data requests in accordance with M.S. 13.37.

1. Web Application Firewall: Does your county currently employ this capability? If so, does it protect election-related sites, systems or capabilities? If not, are you familiar with the technology? Are you aware of potential instances within your network environment that could benefit from employment of this technology?

Response: No

2. IP Reputation Database: Does your county currently employ this capability? If so, briefly describe how you perform this function. If not, are you familiar with the technology?

Response: No

3. Blocking of Bad Traffic and Performing Country Blocks "At the Edge": Does your county currently employ this best-practice? If so, briefly describe how you perform this function. If not, are you familiar with the best-practice?

Response: No

4. Use of Protected / Reliable Domain Name System (DNS): Does your county currently employ this capability? If so, briefly describe how you perform this function. If not, are you familiar with the capability?

Response: Yes

5. Use of HTTPS Encryption: Does your county currently employ this capability? If so, does it protect election-related sites, systems or capabilities? If not, are you familiar with the capability?

Response: Yes

6. Use of Domain Name System Security Extensions (DNSSEC): Does your county currently employ this capability? If so, please describe how you perform this function. If not, are you familiar with the technology?

Response: No

7. Use of an Anycast Content Delivery Network: Does your county currently employ this capability? If so, please describe how you perform this function. If not, are you familiar with the technology?

Response: No

8. Use of Content Delivery Network Caching: Does your county currently employ this technology? If so, briefly describe how you perform this function. If not, are you familiar with the technology / best-practice?

Response:No

Section F. Certification

I certify that Help America Vote Act (HAVA) Grant funds will be used only to improve accessibility to, implement security improvements for elections systems for, and/or fund other activities to improve the security of, federal elections, in accordance with OSS guidance included in Tab A of this application. Additionally, I certify that all prerequisite requirements for this program, as described and defined in Tab C have been completed as required. Finally, I further certify that all information provided in this application is true and accurate.

Name of County:

Typed Name of Election Leader Submitting the Application:

Full Title of above Applicant:

Signature:

Typed Name of IT Leader that has assisted in preparation of this application, and with completion of all required prerequisites:

Full Title of IT Leader:

Date:

***Application must include county board resolution approving application for these funds-**

Prior to signing, please print this Certification page, then sign, scan, and e-mail it with both the completed Excel version of the application (saved with county name in file name), questionnaire responses (if not within this spreadsheet) and copy of county board resolution approving application for HAVA funds to bill.ekblad@state.mn.us. Subsequently, send the original, hard-copy application spreadsheet, questionnaire responses, and county board resolution to: Minnesota Secretary of State, Attention: Bill Ekblad, 180 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155-1299. If you have any questions, please contact Bill Ekblad via e-mail above, or for urgent questions via phone at (443) 995-0537.

Deadline: All HAVA Grant Applications must be received by 4:00 p.m. Monday, 31 January, 2022.



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Set Public Hearing for Redistricting of Commissioner and SWCD

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Kirk Peysar, County Auditor	Department: Auditor
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Presenter (Name and Title): Kirk Peysar, County Auditor	Estimated Time Needed: 5 mins
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Summary of Issue:

Set dates and times for

1. Consideration of preliminary plans for redistricting of Aitkin County Commissioner Districts and Aitkin County Soil and Water Conservation Districts. Proposed date March 22, 2022.
2. Adoption of Aitkin County Commissioner Districts and Aitkin County Soil and Water Conservation Districts. Proposed date: April 12, 2022
3. An additional option is to add a County Board meeting for the public hearing on April 19th, 2022.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Set dates and times for redistricting process

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

7A

Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Chronic Wasting Disease/Captive Cervid Farms Public Hearing

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing*
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Submitted by: Andrew Carlstrom	Department: Planning & Zoning
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Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 15 minutes
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Summary of Issue:

The purpose of this Public Hearing is to discuss amending the Aitkin County Zoning Ordinance to eliminate all captive cervid (deer) farms in Aitkin County. Nearly all Chronic Wasting Disease (CWD) cervids in Minnesota originate from captive commercial farms. Currently, "Game Preserves" are permitted in the Aitkin County Zoning Ordinance in Farm Residential, Public, and Open zones (conditionally permitted in Residential and Commercial). "Game Farms" (with hunting) are conditionally permitted in Farm Residential, Commercial, Public, and Open zones.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Chronic Wasting Disease/Captive Cervid Farms

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 5 minutes
Summary of Issue: <p>Nearly all Chronic Wasting Disease (CWD) cervids in Minnesota originate from captive commercial farms. Currently, "Game Preserves" are permitted in the Aitkin County Zoning Ordinance in Farm Residential, Public, and Open zones (conditionally permitted in Residential and Commercial). "Game Farms" (with hunting) are conditionally permitted in Farm Residential, Commercial, Public, and Open zones.</p> <p>A proposed Resolution is attached for your review and consideration.</p>		
Alternatives, Options, Effects on Others/Comments: 1. Adopt "Draft" Resolution 2. Deny and make amendments to "Draft" Resolution		
Recommended Action/Motion: Motion to recommend hearing all public comments before decision to adopt or deny proposed Resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220308-xxx

Restricting New Cervid Farms

WHEREAS, Chronic Wasting Disease (CWD) is a contagious fatal neurodegenerative disease afflicting white tailed deer (cervids); and

WHEREAS, CWD is caused by misfolded proteins called prions, which attack the brain of infected animals, resulting in death; and

WHEREAS, CWD has spread to 26 states, three Canadian provinces, several counties in Southeast Minnesota, and now one county in Northern Minnesota (Beltrami); and

WHEREAS, nearly all CWD-infected cervids (deer) originate in captive commercial farms, of which 259 are located in Minnesota; and

WHEREAS, Minnesota wild deer are an important source of food, recreation, and tradition for our nearly 500,000 firearm and archery hunters who in turn, generate over a half billion dollars in economic activity in rural counties; and

WHEREAS, CWD spread reached a crisis level in Minnesota in the spring of 2021 after several CWD infected deer were found on a Beltrami County deer farm; and

WHEREAS, The owners of the Beltrami County deer farm disposed several CWD-infected deer carcasses on nearby tax-forfeited land where disease carrying prions were found in the soil, allowing for their ongoing and indefinite viability.

NOW, THEREFORE, BE IT RESOLVED, that the Aitkin County Board calls upon the Minnesota Legislature to, as soon as possible, enact legislation prohibiting new captive cervid farms in the state, and further calls upon state agencies to immediately prohibit the transport of farmed cervids within the state and halt the registration of any new captive cervid farms until such time that the legislature enacts such legislation.

RESOLVED FURTHER, That, Aitkin County Board hereby sets a public hearing to occur on Tuesday, March 8, 2022 at 10 AM to consider and receive public input in connection with an interim zoning ordinance placing a moratorium on any new captive cervid farms in Aitkin County, until such time that the County Board is able to study and consider enacting a permanent ordinance.

RESOLVED FURTHER, that the Aitkin County Board of Commissioners does hereby adopt this resolution.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of March 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8th day of March 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

7C
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Zoning Ordinance Amendment Reading & Approval

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 5 minutes
Summary of Issue: <p>On February 28, 2022, the Aitkin County Planning Commission approved adding a third classification of "Solid Waste Transfer Station" to Appendix A of the Aitkin County Zoning Ordinance. I am now respectfully requesting Board of Commissioner approval and to read into record this change to Aitkin County Zoning Ordinance.</p>		
Alternatives, Options, Effects on Others/Comments: N/A		
Recommended Action/Motion: Recommend motion to approve Planning Commission's recommendation to approve adding third classification of "Solid Waste Transfer Station" to Appendix A, Aitkin County Zoning Ordinance.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Environmental Services Planning and Zoning
307 Second Street NW
Room 219
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: February 28, 2022

TO: Aitkin County Planning Commissioners

FROM: Andrew Carlstrom, Director of Environmental Services

RE: Amendment to Aitkin County Zoning Ordinance in adding third classification "Solid Waste Transfer Station" to Appendix A

On May 17, 2021, Waste Management, (who is in a five year contract to operate the Aitkin County Recycling Center), made the request for a Conditional Use Permit to operate a Solid Waste Transfer Station at this same location. Attorneys representing Garrison Disposal argued that the Aitkin County Zoning Ordinance does not include a specific line classification for "Solid Waste Transfer Station". It was argued that the two current classifications of "Solid Waste Disposal Site" and "Solid Waste Disposal Site (Hazard, Toxic)" do not suffice for a less intensive use of "Solid Waste Transfer Station", which has been permitted under in the past.

On September 14, 2021 the Ordinance Committee (which has no decision power nor authority to act) met to review and make only a recommendation to the Board of Commissioners to add a third classification to Appendix A of the Ordinance. A Public Hearing was approved by the Board on September 26, 2021, was publicly posted on September 13 and 20, 2021, and the Public Hearing was held on October 26, 2021. The Board of Commissioners made the motion to approve the third classification.

On January 13, 2022, attorneys representing Garrison Disposal challenged Aitkin County's process for adopting the new zoning ordinance provisions and that there was no Public Hearing before the Planning Commission. On January 18, 2022 Waste Management formally withdrew its Conditional Use Permit Application to operate a solid waste transfer station in Aitkin County. On February 8, 2022, a request was made to Board of Commissioners to remand the decision back to the Planning Commission to rule on this zoning reclassification. Upon the decision made by the Planning Commission today, it will be read by the Board at the March 8 and March 22, 2022 meetings.

Sincerely,

A handwritten signature in black ink, appearing to be "A. Carlstrom".

Andrew L. Carlstrom
Aitkin County, Minnesota
Environmental Services Director

3.14 **Solid Waste Transfer Station:** A facility with a designated receiving area where waste collection vehicles can discharge their loads, and the waste can be consolidated into higher-volume transfer vehicles for more economical waste shipments to distant disposal sites.

CLASSIFICATION LIST	FR	R	C	M	P	O
Roadside Park, Rest (no over-night)	P	P	P	P	P	P
Roller Skating Rink, Indoor Ice Skating	C	NP	P	P	C	C
Sauna, Steam Bath, commercial	C	NP	P	C	C	C
Sawmill	C	NP	C	P	C	C
Sawmill, portable (temporary)	P	NP	P	P	P	P
School, Public & Private	P	C	P	NP	C	C
School, commercial (Beauty, etc.)	C	NP	P	P	C	C
Second Hand Store, Flea Market	C	NP	P	C	C	C
Septic Tank Manufacturing	C	NP	C	P	NP	C
Shopping Center (PUD)	C	NP	P	C	C	C
Shooting Range (Firearm, Archery)	C	NP	NP	NP	C	C
Shooting Range (Indoor Firearm, Archery)	C	C	C	C	C	C
Silk Screening	C	C	P	P	C	C
Solid Waste Site (Hazard, Toxic)	NP	NP	NP	NP	NP	NP
Solid Waste Disposal Site	C	NP	NP	NP	C	C
Solid Waste Transfer Station	C	NP	NP	NP	C	C
Swimming Pool, Public	C	NP	P	NP	C	C



Board of County Commissioners Agenda Request

9A
Agenda Item #

Requested Meeting Date: March 8, 2022

Title of Item: Closed Session-County Administrator Performance Evaluation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 30 min.
Summary of Issue: Pursuant to MN Statute 13D.05 Subd. 3(a) Performance Evaluation of County Administrator, this portion of the Board meeting will be closed to the public.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

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